

Temporary Pandemic Housing – Requirements



All hotels desiring to operate temporary pandemic housing may be provided with a permit from the issuing authority so long as the following information has been received by the issuing authority:

1. **Security Plan:** The applicant must submit a security plan that must be approved by the Police Chief prior to commencement of the use. The security plan must address the number, training, hours and deployment of security officers; protocols for communication with the Police Department; security cameras; contact information at any time on any day; and any other information deemed necessary by the Police Chief; and
2. **Fire Safety Plan:** The applicant must submit a health and safety plan that must be approved by the Fire Marshall prior to commencement of the use; and
3. **Management and Operation Plan:** The applicant must submit a management and operations plan that must be approved by the issuing authority prior to commencement of the use. The management and operations plan must identify the property management and describe their demonstrated experience and qualifications; onsite staffing and supervisory personnel, including staff schedules; record keeping protocols to ensure accuracy and completion; occupancy data; code of conduct, including policy on drug and alcohol use; protocols for communication with the city; emergency response protocols; property maintenance protocols; approach to community outreach and communication; pandemic plans for reducing the spread of disease within the facility and following governmental health guidance; and a description of onsite services, including meals and laundry; and
4. **Transition Plan:** The applicant must submit a transition plan to be approved by the issuing authority. The transition plan must identify next steps to connect occupants to stable housing and other support services. The temporary pandemic response housing permit is a short term remedy designed to alleviate the impacts of COVID-19 and respond to the governors executive orders surround housing of unsheltered persons. The transition plan should outline the permittees' strategy and timeline for returning the hotel to its licensed use.
5. **Building and Site Requirements:** Temporary pandemic response housing must meet current Minnesota State Building Code and International Property Maintenance Code provisions, including, but not limited to, fire resistance and occupancy. Parking for temporary pandemic response housing must be provided at a rate of 0.5 spaces per unit or greater.
6. If the Applicant is not the fee owner of the property, then the applicant must submit written consent from the fee owner; and
7. **COVID 19 Preparedness:** Evidence of efforts to comply with the Stay Safe MN Plan including the COVID-19 Preparedness Plan and the State Guidelines; and
8. Temporary pandemic response housing units must comply with any additional conditions imposed on the permit by the City intended to protect public health, safety, and welfare.
9. Any other evidence specifically requested in advance by the issuing authority

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Hotels not providing temporary pandemic response services as of the date of this resolution (February 1, 2021) must provide the information required above and must meet the location criteria and district requirements included below. All distances must be measured without regard to intervening structures or objects from the closest point of the temporary pandemic response housing site boundaries to the closest point of the bus stop, transit station, or site boundary of the respective use.

1. Must be located within one half mile of a bus stop or transit station for a transit route that provides service at least every half hour during peak weekday periods and that provides some weekend service; and
2. Facilities must be located within one half mile of a non-membership based full-service grocer or pharmacy; and
3. Facilities are ineligible where residential uses are prohibited by the Minneapolis-St. Paul International Airport Zoning Ordinance; and
4. Facilities are prohibited in the R-1, R-1A, RS-1, or R-3 zoning districts.

The full resolution can be found at [BLM.MN/TPH](https://www.bloomingtonmn.gov/BLM.MN/TPH)

Please address questions to:

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