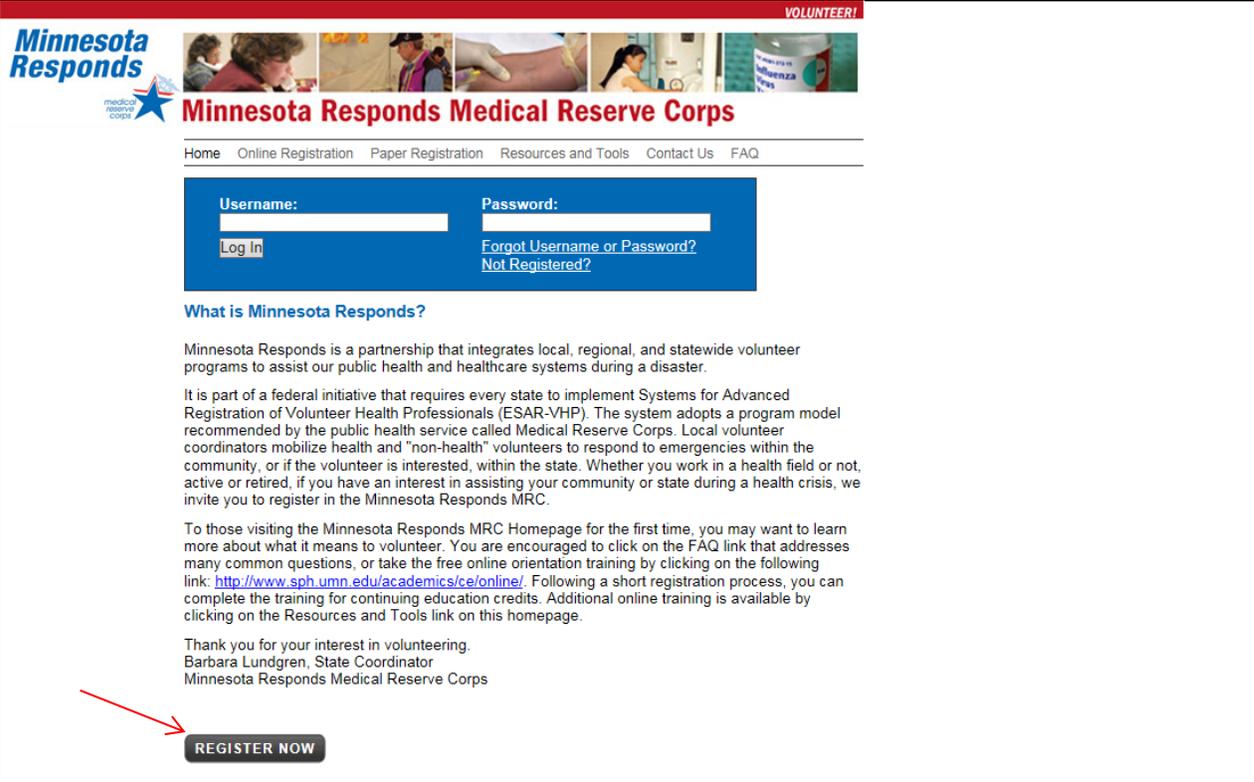
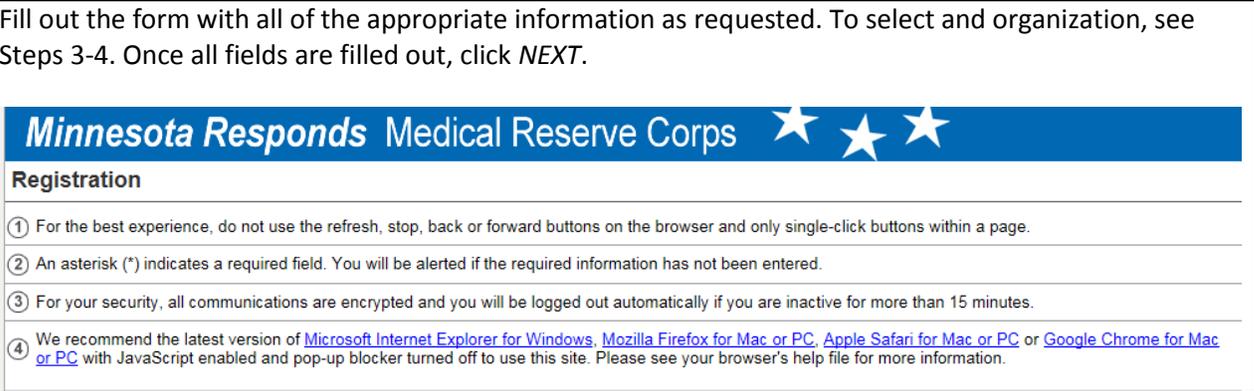


Filling Out MN.Responds: for Volunteers

The City of Bloomington utilizes the web database Minnesota Responds (MN.Responds) for all MRC volunteers. The web database can be accessed by going to <https://www.mnresponds.org/>. All volunteers should maintain their contact information, deployment status, and credentialing information on their profile as it will be used to call up volunteers in the event of an emergency. Follow the below steps for registering as an MRC volunteer:

Step	
1	 <p>Go to https://www.mnresponds.org/ and scroll to the bottom of the page to find the <i>REGISTER NOW</i> button.</p>
2	 <p>Fill out the form with all of the appropriate information as requested. To select an organization, see Steps 3-4. Once all fields are filled out, click <i>NEXT</i>.</p>
3	<p>To select an organization, click ADD ORGANIZATION.</p>

Organizations

Organizations represent official groups that you have affiliation with as a MNResponds user. Click the Add Organizations link below to see a complete list of organizations and select those you want to join.

+ Add Organizations

* Organization(s):

4 In the Organization Selection pop-up box, scroll through the county listing to find Hennepin County Organizations. Expand the list by clicking the +, then select the box next to Bloomington-Edina-Richfield Public Health CERT/MRC. Click SELECT. (Return to step 2)



5 Fill out any remaining tabs/fields until your profile summary is 100% complete. This is an indication to the MRC Coordinator that all pertinent information needed has been completed and the volunteer is eligible for deployment if applicable.

Summary

100 % Complete

- ✔ [Identity](#) (complete)
Your name, current address, physical characteristics, and ability to operate a licensed motor vehicle.
- ✔ [Deployment Preferences](#) (complete)
Your availability for deployments, activity preferences for deployments, and existing emergency response commitments.
- ✔ [Contact](#) (complete)
Your contact information and emergency contacts for use during a deployment.
- ✔ [Occupations](#) (complete)
Your professional experience.
 - ✔ [Planner](#) (complete)
Credentials are the formal qualifications you possess and are verified by the system.
- ✔ [Training](#) (complete)
Your completed training courses.
- ✔ [Skills and Certifications](#) (complete)
Your expertise to be considered for deployment eligibility and your prior deployment history.
- ✔ [Medical History](#) (complete)
Your health conditions that may affect deployment eligibility and your vaccination history.
- ✔ [Background Check](#) (complete)
Your background check may affect deployment eligibility.