



2016 Timeline for Garden Plot Rental

Community Garden return renter priority application period

January 15, 2016 (or as soon as applications become available) through February 1, 2016, 4:30pm

- Applications are available for returning 2015 renters in good standing.
- Applications may be submitted as soon as they become available.
- Return renter applications will be processed upon receipt and **ALL RETURN RENTERS (except those assigned a raised plot by default in 2015) WILL BE ASSIGNED THE SAME PLOT(S) AS THEY HAD IN 2015***. Renters requesting a change in plots/sites from the previous year must indicate this on their application form. No guarantees are made regarding the ability to change plots/sites. (See transfer period below).
- Return renters applying after this date should use a General Renter Application (see below).
- Return renters who do not apply during this period give up the right to “claim” their 2015 plot for rental in 2016.

Return renter transfer period

February 2 – February 12, 2016

(No applications accepted during this time.)

- Return renter applications (submitted prior to the February 1st deadline) requesting a change in plot location from the preceding year will be processed with priority given to Bloomington residents and on a first-come, first-served basis as availability allows.
- No applications will be accepted during this time.
- No guarantees will be made as to availability or the ability to transfer.
- Return renters who have requested changes that are not available will remain in the previous year's plot(s) unless a cancellation is requested. Cancellation requests received on or before April 15, 2016 will receive a refund, less a \$10.00 cancellation fee.

General renter resident priority application period

February 16 –29, 2016

- Bloomington residents may submit applications to rent garden plots during this resident application priority period.
- Returning resident renters who did not apply during the return renter priority period may apply at this time (see above).
- Applications will be processed in the order received.
- Applications will be processed upon receipt with every effort made to honor requested plot preferences. If requested preferences are not available a comparable plot will be assigned. If no comparable plots available the applicant will be advised.

Applications open to all

March 1, 2016 – until sold out

- Applications may be submitted by residents who have missed the above priority deadlines (returning and new) & non-residents (returning & new).
- Applications will be processed in the order received with every effort made to honor requested plot preferences. If requested preferences are not available a comparable plot will be assigned. If no comparable plot is available the applicant will be advised.

Deadline to cancel

April 15, 2016, 4:30 PM

- Notification must be received by this date if gardeners wish to cancel their plot reservation(s) and receive a refund (less \$10 cancellation fee).

Gardens open** April 22, 2016

- First day gardeners may work in their plot(s) – **this date may be adjusted depending on weather!**

Deadline to plant June 1, 2016

- Rented plot(s) must be planted by this date or risk immediate forfeiture your plot(s), no refund will be given.

Gardens close October 23, 2016

- Last day gardeners may be in their plot(s). Plots must be cleared of all manmade materials.

* Return gardeners who had been assigned raised beds by default the preceding year will have priority to move to a ground level plot if their application is received within the return renter priority application period.

** Opening date is tentative – weather dependant. If changed, this date will be updated on our Community Gardens webpage.