



# ATHLETIC FACILITY REQUEST

## FOR FALL OUTDOOR ATHLETIC FACILITY RENTALS

Athletic organizations other than City sponsored programs, Recognized Bloomington Youth Athletic Organizations, or Bloomington schools must complete a facility request form. No athletic facility request will be considered without the submittal of a completed request form providing all required information.

Bloomington's Parks and Recreation Division will begin accepting Outdoor Athletic Facility Rental Requests on July 1. Requests received by August 1 will be reviewed in accordance with the scheduling priority stated in the City's Athletic Field Use Policy. Upon review, organizations will receive notification regarding the status of the request by August 15. Requests received after August 1 will be reviewed in the order in which they are received.

The dates for requested fall usage are the last week of August — October 22. Requests will not be accepted prior to July 1. Please allow for a two week processing time.

Upon request approval, the organization's contact person will receive a permit that must be reviewed, signed, and returned with payment. Requests unable to be accommodated will be notified via email.

### Organization Information:

Organization Name: \_\_\_\_\_

Organization Contact: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

### Request Information:

Number of Facilities Requested: \_\_\_\_\_

Location Requested (Specify): \_\_\_\_\_

Date(s) & Time(s) Requested: \_\_\_\_\_

Does your organization serve  
Bloomington residents?      Yes      No

If yes, percentage of participants?: \_\_\_\_\_

Is this for Youth or Adult? (please specify ages): \_\_\_\_\_

Is this for Games, Practice, or both?: \_\_\_\_\_

**Submit Completed Form to the email or mailing address below:**

#### Community Services Department

Parks and Recreation Division    PH 952-563-8877    Email parksrec@BloomingtonMN.gov  
1800 W. Old Shakopee Road    FAX 952-563-8715    Web www.BloomingtonMN.gov  
Bloomington, MN 55431-3027

#### For Office Use Only

Date Received: \_\_\_\_\_

Priority Level: \_\_\_\_\_

Request Approved: \_\_\_\_\_ Declined: \_\_\_\_\_