



**Forward 2040 Advisory Committee
Meeting Agenda**

Wednesday November 2, 2016

6:30 – 8:30 pm

McLeod Conference Room

Bloomington Civic Plaza

1. Introductions (5-10 minutes)

2. Comprehensive Planning 101 – a brief overview (40-45 minutes)

3. Roles & Responsibilities discussion (20 minutes)
 - Role of Advisory Committee
 - Role of staff and technical work groups
 - Ground rules
 - Meeting schedule and attendance

4. Related Long-Range Planning (30 minutes)
 - District Plan overview (South Loop, Penn-American, Normandale Lakes)
 - Strategic Plan – overview of priorities

5. Questions (15 minutes)



MEMORANDUM

TO: Forward 2040 Advisory Committee

FROM: Julie Farnham, Senior Planner

DATE: October 20, 2016

RE: Information Packet for November 2, 2016 meeting

Welcome to the first meeting of the Forward 2040 Advisory Committee!!

To kick things off, we want to provide you with some background and foundational information that we hope you'll find useful as we work to draft the comprehensive plan update. It's a lot of material! Don't worry - you do not need to read through it all prior to the meeting; but you will want to become familiar with it as we go along. We will provide you with a 3-ring binder at the meeting to help you keep your monthly packet information organized.

At the November meeting, staff will provide a short overview presentation on the comprehensive plan requirements and update process. We will also discuss the roles and responsibilities of the advisory committee and the schedule for future meetings (day/time). Please review the meeting schedule planner on the back of this memo and come to the meeting prepared to discuss your preferences. While other days of the week may be considered, the days suggested (Tues/Wed) were chosen to minimize conflicts with regular meetings of other City boards and commissions.

Note that a light dinner will be provided at the meeting. We are excited to begin working with you!

Enclosures:

- Meeting Agenda
- Advisory Committee Roles & Responsibilities
- Bloomington System Statement
- Thrive 2040 – excerpts
- Checklist of minimum plan requirements
- 2016 Town Hall meeting summaries
- 2016 online survey results summary
- City of Bloomington Strategic Plan 2017-20 summary

Forward 2040 Advisory Committee (AC) – Meeting Schedule Planner

At the first AC meeting on November 2, we will discuss the schedule for future meetings. Given the holidays, staff proposed the December meeting occur on the first Wednesday – December 7 and January meeting be either the third Tuesday or third Wednesday. A schedule will be determined for subsequent meetings from the options below, which represent days that don't conflict with other regular City board/commission regular meeting days.

Please rank the three options for day/week of the month:

Day	First Choice	Second Choice	Third Choice
First Wednesday			
Third Wednesday			
Third Tuesday			

We want to allow two hours for meetings. Please rank the four options for meeting time:

Time	First Choice	Second Choice	Third Choice
5:30 – 7:30			
6:00 – 8:00			
6:30 – 8:30			
7:00 – 9:00			

Please review your schedule and come ready to discuss your preferences on November 2.

Thanks!