



Position Description

Position Title: Audio & Visual Technician

Department: Community Services

Division: Parks and Recreation

Accountable to: Recreation Supervisor – Cultural Arts and Cultural

Primary Objective of Position:

Provide leadership in stage setup for all performances, including management, care, and storage for sound, light and theatrical equipment for city sponsored activities, such as Arts in the Parks, Summer Fete, and private functions.

Essential Functions of the Position:

- Assist with setup and breakdown of sound system including: speakers, microphones, cables, lighting, mixers, keyboards and testing the equipment
- Assist with set up, programming, running and taking down lighting equipment as needed.
- Actively prepare and plan for events by following directions from Audio/Visual Coordinator relating to sound and stage needs with various performance groups
- Provide input on repair and upkeep needs of sound and lighting equipment
- Attend all trainings and meetings
- Assist with transportation and return of equipment to various locations
- Assist in various capacities to carry out functions of special events as needed and assigned
- Represent the City of Bloomington in a positive and professional manner at all times

Minimum Qualifications:

- Two years experience working with sound and lighting equipment
- Ability to provide physical assistance with stage set up and equipment
- Ability to lift heavy equipment – 50 lbs. safely
- Interest in working in the cultural arts
- Valid MN Driver's License and the ability to transport equipment as needed, to and from locations

Desired Qualifications:

- Five or more years experience working with A/V equipment in a leadership role
- Additional experience working in a variety of settings or special events
- Recreational programming experience
- Related Certifications