



Temporary Sign Permit Application

Shaded areas – Office use only

Permit no. _____

Applicant

Name	Applicant is <input type="checkbox"/> Owner/manager <input type="checkbox"/> Installer		
Address	City	State	Zip
Contact person	Phone	Cell phone	

- Permit fee required (\$30/event/application) and Double fee for install prior to permitting [BCC Sec. 21.502.02 & 14.558].
- Display is limited to a maximum of 60 days per calendar year, yet may be split into no more than 12 events [BCC19.118/.119].
- Unapproved Locations: Sidewalks, parking lots, islands, natural features, roof, utility poles, RoW or on semaphores.
- Prohibited signs: Portable/trailer signs, flashing, vehicle, balloons > 24", inflatables, retail window signs covering > 25% of area.

Sign Location

Business/Organization	Date
Address	
Type of use <input type="checkbox"/> Business <input type="checkbox"/> Other (church, school, public building)	Zoning district

Sign Information

Copy to read

Location On building In yard area

Type of sign Banner (must be secured) Freestanding (must be secured)

Number of sign(s)	Height of sign(s)
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Size of sign 1 0-16 sq. feet 17-32 sq. feet 33-100 sq. feet (business only)

Size of sign 2 n/a 0-16 sq. feet 17-32 sq. feet 33-100 sq. feet (business only)

Display dates: Start	End	Applicant signature
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Sign location

Site address	Number of street frontages
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Setback from property line (in yard area) >10 feet >20 feet

Notes:

Approved by:	Date:
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