



# ***Bicycle Locker Rental Procedures & Policies***

## **APPLICATION PERIOD**

Current year applications will be available (on the City of Bloomington website, keywords: *bicycle locker*, or at the Parks and Recreation office at City Hall) prior to January 1<sup>st</sup>. Current renters in good standing will have priority regarding renewing their locker rental if still a Bloomington resident and the application and payment is received a minimum of 30 days prior to the expiration of their current agreement. Applications for rental by non-returning residents will be processed no earlier than 30 days prior to the start of the rental period, if lockers are currently available.

## **APPLICANT**

The Bloomington Parks and Recreation Division will recognize only the person whose signature appears on the Application/Agreement form as being the responsible holder of the bike locker. At no time may this individual sub-lease or receive moneys for the use of his/her leased rack without acquiring authorization from the Parks and Recreation Manager.

## **WAITING LIST**

If there are no available lockers for rent, Bloomington Parks and Recreation Division will accept applications (without payment) for individuals wishing to be placed on a waiting list. Once a locker opens up, waitlist individuals will be contacted (with priority given to Bloomington residents) in the order their application was received. Contact will be made by telephone and email, consistent with the contact information that was provided on the application. Applicants will be given 3 business days to accept the waitlist rental and arrange for payment before their name is removed from the waitlist and the rental is offered to the next applicant.

## **LOCKER RENTAL PERIOD and RENTAL and CANCELLATION FEES**

Lockers may be rented at a rate of \$65.00 per consecutive 12 month period or \$11.00 per month with a minimum rental of 3 months. Rentals begin on the 1<sup>st</sup> day of the calendar month. No prorating of fees is offered. Renters must give a minimum of 30 days' notice if they would like to cancel from their current contract. If cancelling from a one year contract any refund will be given based on the monthly rate.

## **DAMAGE DEPOSIT/KEY DEPOSIT**

A damage deposit of \$40 is required. If the locker key is not returned to The City of Bloomington upon expiration or termination of the Agreement; if The City of Bloomington determines the locker is not clean; or if the locker is damaged, The City of Bloomington may recover possession of the locker, retain the deposit and dispose of any property remaining in the locker in accordance with the disposal of property conditions stated in the Inspection of Lockers, Acceptable Items for Storage and Liability Limits section of this agreement.

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**INSPECTION OF LOCKERS**

The City of Bloomington expressly reserves the right to inspect lockers with or without notice to the renter. Renter agrees that the City of Bloomington has the right to ensure that only a bicycle and related bicycle equipment is kept in the locker.

**ACCEPTABLE ITEMS FOR STORAGE (Type & Maximum Dimensions)**

This agreement entitles the renter to store one bicycle and related equipment such as helmet, pump or lock in the designated locker for the designated time period. **No bicycle may exceed the following dimensions: 69 inches in length, 29 inches in width and 48 inches in height (interior dimensions of wedge shaped locker is 69" x 29" x 69" with a height of 48")**. This agreement expressly prohibits the use of the designated locker to store items such as furniture, personal items, supplies or equipment used for the purpose of conducting business. If items other than a bicycle or bicycle related equipment are stored in the locker, the City of Bloomington reserves the right to terminate this agreement immediately. The City of Bloomington will promptly notify renter of the termination in writing. Upon such termination The City of Bloomington has the right to empty the locker of any property stored therein. Such contents will be held by The City of Bloomington for 30 days and then, if unclaimed, will be disposed of by The City of Bloomington as unclaimed property. Any renter whose agreement has been terminated by The City of Bloomington is prohibited from renting a bicycle locker for a period of 3 years.

**LIMITS OF LIABILITY**

The City of Bloomington is not responsible for fire, theft, loss or damage to the bicycle of any other items left in the locker, and are not liable for any injury, loss or damage arising from the use of any assigned lockers. It is the renter's responsibility to ensure the locker is secure at all times and to report any damage or malfunctioning of the assigned locker to the City of Bloomington. Only the lock provided by the City of Bloomington may be used to secure the rental lockers. If the locker becomes unusable due to circumstances not involving the renter, the renter will be allowed to use another locker if one is available or the renter will be reimbursed on a pro-rated basis for unused pre-paid rental fees.

***Applicant's signature on the Bicycle Locker Rental Application acknowledges receipt and agreement to the policies contained within this Procedures and Policies document.***