



Position Title: Adaptive Softball Instructor

Date: January 2021

Department: Parks and Recreation

Division: Recreation

Accountable to: Recreation Supervisor

Primary Objective of Position:

Provide adaptive softball programming to ensure a successful recreation experience for participants with disabilities, under the direct supervision of the Recreation Supervisor and the work direction of the Adaptive Coordinator and Softball Lead.

Examples of Duties:

1. Provide adaptive programming while teaching softball skills and sportsmanship.
2. Encourage social interactions between and among all participants.
3. Complete duties such as set-up, take-down, check-in with players, preparing batting order, assigning positions, managing players, and assisting Lead as necessary.
4. Complete any necessary paperwork required for position.
5. Problem solve with other staff, participants, parents/guardians and supervisors.
6. Work as a team member to ensure compliance with the Americans with Disabilities Act and the Minnesota Human Rights Act.
7. Completes all other duties as assigned by Recreation Supervisor and Adaptive Softball Coordinator.
8. Adhere to and enforce state health guidelines.

Minimum Qualifications:

1. Must be 16 years of age or older.
2. Must be available the entire season from June 15-August 11 (Monday and/or Tuesday nights) as well as all training dates.
3. Must successfully pass a criminal background check.
4. Must have willingness to learn about and support people with disabilities as they participate fully in City sponsored Parks and Recreation programs.
5. Must be patient and reliable.
6. Currently certified in First Aid/CPR/AED or have ability to obtain.

Desirable Qualifications:

1. Experience working with people with disabilities.
2. Have basic knowledge of the skills and rules of softball.
3. High school diploma and relevant post-secondary course work preferred (therapeutic recreation, psychology, education, healthcare, etc.).
4. Experience working in community recreation or education programs.
5. Ability to plan and conduct recreation activities with youth and adults.

Supplemental Information:

Adaptive Softball runs Mondays and Tuesdays beginning on June 14 through August 10, with staff hours 6:00 PM to 8:30 PM. Youth Adaptive Softball (ages 10 to 18) runs Monday evenings and Adult Adaptive Softball (ages 19+ and up) runs Tuesday evenings. Softball staff training will occur June 14th (Youth) and June 15th (Adults). Staff working for both youth and adult softball are required to attend both nights of training.