RESOLUTION NO. 2025-2C

A RESOLUTION RECOMMENDING THE CITY COUNCIL ENACT A CHARTER

AMENDMENT BY ORDINANCE AMENDING CITY CHARTER SECTIONS 6.03, 6.06, AND 6.07 RELATING TO THE ADMINISTRATION OF CITY AFFAIRS

WHEREAS, Minnesota Statutes Section 410.12 authorizes the amendment of a home rule city

charter by recommendation of the Charter Commission to the City Council to amend the charter

by ordinance after a public hearing and after a unanimous vote of the of the City Council; and

WHEREAS, the Charter Commission desires to amend the City Charter Sections 6.03, 6.06, and 6.07 of the City Charter in furtherance of the administration of city affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CHARTER COMMISSION FOR THE

CITY OF BLOOMINGTON, MINNESOTA, that based upon the foregoing,

1. The Charter Commission recommends that the City Council adopt an ordinance

amending Sections 6.03, 6.06, and 6.07 of the City Charter in furtherance of the efficient administration of city affairs, in substantially the form as Attachment 1.

2. The Charter Commission directs the Commission’s attorney to request that the matter be

placed on an upcoming City Council agenda as required by state law and to take all other

necessary and expedient steps in furtherance of this Resolution.

Passed and adopted this 1st day of May, 2025.

CHARTER COMMISSION FOR

THE CITY OF BLOOMINGTON

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Chair

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recording Secretary to the Charter Commission

ATTACHMENT 1

ORDINANCE NO. 2025- \_\_

AN ORDINANCE AMENDING CITY CHARTER SECTIONS 6.03, 6.06, AND 6.07

RELATING TO THE ADMINISTRATION OF CITY AFFAIRS

The City Council of the City of Bloomington, Minnesota does hereby ordain:

Section 1. That Chapter 6, Section 6.03, of the City Charter is amended by deleting those words struck through and contained in brackets [ ] and by adding those words that are underlined, to read as follows:

CHAPTER 6: ADMINISTRATION OF CITY AFFAIRS

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§ 6.03 MERIT SYSTEM.

   Subdivision 1. The council must, by ordinance, establish a merit system. It must cover all presently employed regular employees of the city and all future regular employees of the city. The city manager, the city attorney, the [~~assistant~~]deputy city manager, the deputy city attorneys, and the assistant city attorneys, are not covered by the merit system.

   Subdivision 2. The merit system must include a merit board composed of three members, to be appointed by the council from among the registered voters of the city. Each member serves for a term of three years or until a successor is appointed and qualified. On the first board appointed, one member serves for a term of one year, one serves for a term of two years and one serves for a term of three years. The members serve without compensation but are reimbursed for expenses incurred in connection with the city’s business. The council can remove a member from the merit board for just cause at any time.

   Subdivision 3. All city employees and officers covered by the merit system are appointed by the city manager on the basis of merit and fitness, according to rules and regulations established by the merit board. The manager can make recommendations to the merit board on rules and regulations. The rules and any amendments, when approved by the council and posted at the city hall, have the force and effect of law. The rules must include provisions for, but not be limited to, classification of positions; competitive examinations; rejection of applicants; eligible lists; certification of eligibles to the appointing authority; promotions; demotions; suspension; lay off; discharge; and general working conditions including hours of work, holidays, personal leave, vacation, and leaves of absence. No covered employee can be dismissed, suspended, removed or reduced in grade, except for cause as set forth in the rules and regulations. All covered city employees have the right to appeal a dismissal, suspension, removal or reduction in grade within ten days to the merit board. If, by a fair preponderance of the evidence, it can be shown that the appealing employee was dismissed, suspended, removed or reduced in grade for reasonable cause, which cannot be political, racial or religious in nature, the merit board must confirm the action. Otherwise, the merit board can reinstate the employee on terms and conditions it considers appropriate.

Section 2. That Chapter 6, Section 6.06, of the City Charter is amended by deleting those words struck through and contained in brackets [ ] and by adding those words that are underlined, to read as follows:

CHAPTER 6: ADMINISTRATION OF CITY AFFAIRS

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§ 6.06 EXECUTION OF INSTRUMENTS.

   Every contract and all bonds and instruments to which the city is a party and which are approved by the city council must be signed and be executed in the name of the city by the mayor and the city manager. Every contract to which the city is a party, but for which council approval is not required pursuant to Section 6.07 due to the dollar amount, or otherwise sought, must be signed and be executed in the name of the city by the city manager; except for those contracts the approval of which has been delegated to city department heads and to the [~~assistant~~]deputy city manager pursuant to Section 6.07. All contracts, irrespective of dollar amount, must be signed by the city attorney prior to execution; except for those contracts the review and approval of which has been delegated to a licensed attorney in the city attorney’s office pursuant to Section 6.07.

Section 3. That Chapter 6, Section 6.07, of the City Charter is amended by deleting those words struck through and contained in brackets [ ] and by adding those words that are underlined, to read as follows:

CHAPTER 6: ADMINISTRATION OF CITY AFFAIRS

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§ 6.07 PURCHASES AND CONTRACTS BY THE CITY MANAGER.

   The city manager is the chief purchasing agent of the city. The city manager can make or let contracts for the purchase or lease of merchandise, materials, or equipment, if budgeted or for any kind of construction work, repair or maintenance of real or personal property or personal services upon adoption of an ordinance setting the amount of such contracts which must not exceed the amount at which competitive bids are required by the Uniform Municipal Contracting Law, Minnesota Statutes, Section 471.345, as may be amended from time to time. The council must adopt the ordinance by an affirmative vote of all of its members. The council makes or lets all other purchases and contracts. The city manager must make or let each contract in conformance with applicable state law and city ordinances. The city manager may, in his or her discretion, delegate the power to make and execute contracts on behalf of the city, that do not exceed the amount at which competitive bids are required by state law, to city department heads and to the [~~assistant~~]deputy city manager under the terms and conditions set forth by ordinance. All contracts, irrespective of dollar amount must be reviewed and approved by the city attorney. The city attorney may delegate the responsibility to review and approve contracts on behalf of the city to a licensed attorney in the city attorney’s office under terms and conditions approved by the city manager and the city council.

Section 4. Effective Date.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passed and adopted this \_\_ day of \_\_\_\_\_\_, 2025.

/s/

Mayor

ATTEST:

/s/

/s/

City Attorney