



## Unallowable Use of Ship Funds Expense List

Please note that this is not an exhaustive list. The list is current as of 1/23/24 and is subject to change without notice.

1. Alcohol/cannabis or any illegal substance
2. Animals/any expenses related to animals
3. Any cost not directly related to the SHIP priorities and strategic directions
4. Bad debts
5. Building or improving a fitness center
6. Building or paving a walking or bike path
7. Cash assistance paid directly to individuals to meet their personal or family needs
8. Cement (except when used for securing approved SHIP amenities)
9. Clothing and footwear
10. Consumable/Disposable items not linked to approved SHIP PSE change start-up expenses.  
Consumable/Disposable items may be allowable one time only as start-up costs that are part of an approved SHIP PSE change. Ongoing expenses for consumables/disposable items are unallowable.
11. Contributions or donations
12. Costs incurred prior to the grant award
13. COVID response expenses
14. Designated smoking area signs
15. Direct patient medical services or care including nicotine replacement therapy; other non-FDA approved devices such as vape pens or essential oil vaporizers
16. Direct treatment of disease or disability
17. Entrance feeds to parks or recreational facilities
18. Entertainment/Performers
19. Equipment repair or maintenance costs
20. Fines and penalties
21. Food and Beverage
22. Gifts for staff
23. Goods or services for personal use
24. Interest on bills, loans, etc.
25. Land rental for gardens
26. Liability insurance for community partners/sites
27. Lobbying at the federal, state, or local level
28. Losses on agreements or contracts

29. Memberships to clubs, camps, fitness centers and similar groups
30. Mischarging of costs
31. Ongoing subsidies of healthier food alternatives in vending machines, school lunches or workplaces
32. Ongoing subsidies of rental fees for equipment use at a recreational center or park
33. Political campaigns on behalf of, or in opposition to, any candidate for public office
34. Raffles (raising money by selling tickets)
35. Rental or purchase of a facility for ongoing activity programming such as smoking cessation or weight loss groups
36. Replacement of functioning equipment
37. Research (The distinction between research and program evaluation is complex and dependent on the purpose of the study. However, the difference can be summarized in this way: “Research is done for the purposes of generating knowledge, whereas program evaluation is done for the purpose of understanding the extent to which the intervention was effective” (Issel, 2009).
38. Scholarships (includes camp fees and scholarships for individuals to participate in events, classes or programs not linked to PSE change)
39. Sidewalks or curb cuts
40. Staff time beyond 5 percent of individual time to lead trainings (SHIP staff are encouraged to conduct train the trainer courses with partners/sites to ensure sustainability of training programs in their communities)
41. Start-up of a non-profit organization or private business
42. Start-up or Subsidizing the ongoing cost of a weight loss program or group
43. Subsidizing the purchase of smoking cessation medications, including nicotine replacement therapy (NRT), or non-evidence-based cessation programs (e.g., hypnosis)
44. Supplanting of funds from other sources
45. Travel outside of the USA
46. Vaping/ e-cigarette detectors
47. Vending Machines

#### Community Setting MN Moves Specific Unallowable:

1. Exercise machines
2. Bicycles that are NOT planned to have an educational or transportation-related use
3. Fitness equipment used for individual behavior change
4. Games (examples (not an exhaustive list): bocce ball, cornhole, ladder ball, gaga pit, etc.)
5. Ongoing event expenses
6. Permanent driver feedback signs (portable are allowed)
7. Playground equipment
8. Community Recreational Sports Leagues which do not focus on the following prioritized populations: rural areas, people of color, older adults, persons with disabilities, women, recent immigrants, members of LGBTQ+ communities, those with lower educational attainment, and those in lower income groups.
9. Trail lighting
10. Trees, grass and plants
11. Trishaws
12. Welcome signs
13. Landscaping labor and installation (landscape planning is allowable)
14. Recreation sport facility construction

#### Workplace (All Context Areas) Specific Unallowable:

1. Air Fryer
2. Aroma therapy
3. Behavior-change presentations and classes to employees
4. Books or DVDs
5. Building uses: floors, beams, columns, roofing, piles, bricks, mortar, panels, plaster
6. Constructing a permanent sports field, pool, court, or similar recreational facility
7. Costs associated with hosting a health fair
8. Costs for providing employee health screenings
9. Designated smoking areas, shelters, and ashtrays
10. Ergonomic chairs
11. Fitness club memberships including on-line memberships
12. Home exercise equipment
13. Icemaker
14. Magazine subscriptions
15. Massage therapy
16. Pedometers
17. Professional Licensure renewal costs for LPH SHIP staff or contracted staff
18. Scales or BMI measuring devices
19. Shower facilities
20. Stability balls to use in lieu of desk chairs
21. Subsidizing the ongoing cost of a weight loss program or group
22. Teaching/facilitating fitness and yoga classes
23. Team building activities
24. Tools like stress balls, massage chairs, handheld massage tools like bump balls
25. Video gaming equipment

#### Community Setting MN Wellbeing Specific Unallowable

1. Behavior-change classes
2. Mental health treatment or training mental health staff in mental health modalities or therapy
3. Trees
4. Games