WHAT IS FEE ASSISTANCE?

The Parks and Recreation Department provides high quality recreation opportunities in Bloomington, MN. We offer low cost programs and services that benefit physical, mental, social, and emotional health.

Fee Assistance is available only to people who **live in Bloomington.** You must show a financial need to receive fee assistance for eligible programs and services.

You must complete an application to receive Fee Assistance. Your application must include the correct paperwork proving financial need. Each person in your account will receive a credit. Each child under 18 will receive $450. Each adult 18 and over will receive $40.

We will respond to your application in writing within one week. The scholarship will be valid for the calendar year.

You must reapply for Fee Assistance each year.

HOW DO I GET MY LUNCH LETTER?

The Educational Benefits Letter from Bloomington Public Schools shows that your child is eligible for free or reduced lunch. To ask for a copy of your letter, call the Food Service Department at: 952-681-6570
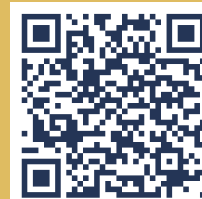
For a paper copy of your letter, go to the Educational Services Center located at:

Oak Grove Middle School
1350 W. 106th Street, Door C
Bloomington, MN 55431

CONTACT US AND RETURN APPLICATIONS TO:

**Bloomington Parks and Recreation
1800 West Old Shakopee Road
Bloomington, MN 55431**
parksrec@BloomingtonMN.gov

952-563-8877
952-563-8715 (fax)
MN Relay 711
blm.mn/fee-assist

BLOOMINGTON PARKS AND RECREATION FEE ASSISTANCE

for eligible programs and services

CITY OF
BLOOMINGTON
MINNESOTA
PARKS AND RECREATION

HOW DO I APPLY?

Complete the Fee Assistance Application. Submit your application and required financial documents to the Parks and Recreation Department.

WHEN CAN I APPLY?

New and returning families to Fee Assistance can apply **anytime**.

IMPORTANT: You must be approved for Fee Assistance <u>before</u> you sign-up for activities. We do not allow refunds or adjustments for past purchases.

HOW DO I GET MY DISCOUNT?

Wait to sign-up until we confirm your application is approved. After you are approved, you will automatically receive a scholarship fund on your Parks and Recreation account.

To register online, visit: <u>blm.mn/register-online</u>

Or, complete a paper registration form and submit it by e-mail, fax, mail or in person.

HOW DO I KNOW IF I CAN APPLY?

We determine eligibility based on the forms you submit.
You must provide *either* one from List A, *or* one from List B and List C.

List A	List B	List C
Documents that determine financial state and financial need	Documents that reflect financial state	Documents that determine financial need
1. Current School Year Educational Benefits Approval Letter	1. County financial assistance, such as SNAP or Medical Assistance	1. Dated letter of termination from employment
2. Federal Tax Return from previous year plus two past months of income	2. Income based Social Security (i.e. Disability or Supplemental; Retirement Social Security Benefits do not qualify)	2. Adopted or foster children documentation
	3. Pay Stubs from past three months of income	3. Letter from Guardian Ad Litem working with the family
	4. Bank Statement showing 3 months of income source	4. Written letter explaining special financial circumstances
	5. Child Support Income and Alimony Payments	
	6. Unemployment Statement	

- Income is based on gross pay.
- If you receive aid from Social Security, please obtain verification of financial status. You can call 1-800-772-1213 to request a printout.
- If you receive aid from Hennepin County, please obtain verification of your monthly income. You can call your Hennepin County financial worker to request this information.

IS MY INFORMATION KEPT CONFIDENTIAL?

Yes. Everything you submit is confidential.
Only the essential staff will see your information.

PAYMENT INFORMATION

If approved for Fee Assistance, you must still pay part of the program fees when you register. You cannot register if your account is delinquent (for example, a returned check). You must pay any debts in order to participate in Parks and Recreations programs.