

ORDINANCE NO. 2023 - 15

AN ORDINANCE AMENDING APPENDIX A: ADMINISTRATIVE RELIEF AND FEE SCHEDULE  
OF THE CITY CODE RELATING TO FEES FOR LICENSES AND PERMITS

The City Council of the City of Bloomington hereby ordains:

Section 1. That Appendix A: Administrative Relief and Fee Schedule of the Bloomington City Code is hereby amended by deleting those words in brackets and ~~[stricken through]~~ and adding those words that are underlined, to read as follows:

**APPENDIX A: ADMINISTRATIVE RELIEF AND FEE SCHEDULE**

This appendix contains the various fees adopted by ordinance in the listed sections of the City Code.

CODE SECTION	CROSS-REF	DESCRIPTION	FEE
--------------	-----------	-------------	-----

\*\*\*

<b>Chapter 8: Traffic, Vehicles, and Parking</b>			
§ 8.12		Motorized Golf Cart Permit - Annual	<del>[\$12.25]</del> <u>\$12.50</u>

\*\*\*

<b>Chapter 10: Environmental Control</b>			
§ 10.02	§ 14.03	Air Pollution Control Device Operating Permit	<del>[\$54.75]</del> <u>\$56.50</u>
§ 10.07	§ 14.03	Garbage and Refuse Hauler License	<del>[\$210.00]</del> <u>\$216</u>
§ 10.35	§ 14.03	Commercial Sound Truck License	<del>[\$205.00]</del> <u>\$210</u>

\*\*\*

<b>Chapter 14: Licenses and Permits</b>			
CODE SECTION	CROSS- REF	DESCRIPTION	FEE

\*\*\*

	§ 14.378	<b>Body Art</b>	
		(A) Establishments	<del>[\$703]</del> <u>\$725</u>
		(B) Technician registration	<del>[\$33]</del> <u>\$34</u>
	§ 14.389	(C) Temporary body art events	<del>[\$53.50]</del> <u>\$55</u> per booth
	§ 14.389	(D) Temporary body art technician registration	<del>[\$33]</del> <u>\$34</u>
		(E) Plan review, new and 50% or more remodel	Equal to annual establishment license
		(F) Plan review, less than 50% remodel	Equal to 1/2 annual establishment license
		(G) Expedited plan review	Equal to double the plan review fee
	§ 14.38	<b>Casino Gaming Events</b>	
	§ 14.38(b)	(A) Annual establishment license	<del>[\$45]</del> <u>\$47</u>
	§ 14.38(a)	(B) Special event	<del>[\$110]</del> <u>\$113</u>
	§ 14.316 (a)	<b>Christmas Tree Sales</b>	<del>[\$55]</del> <u>\$60</u>

	§ 14.94	<b>Commercial Animal Establishments, Annual</b>	<del>[\$193]</del> <u>\$199</u>
	§ 14.94	<b>Commercial Animal Establishments, Temporary</b>	<del>[\$96]</del> <u>\$99</u>

\*\*\*

		<b>Dances</b>	
	§ 14.51	(A) Special event	<del>[\$53]</del> <u>\$55</u>
	§ 14.50	(B) Incidental to other business	\$100
	§ 14.169	<b>Escort Services and Escorts</b>	
	§ 14.169	(A) Escort services	<del>[\$1,950]</del> <u>\$2,000</u>
	§ 14.169	(B) Escort	\$100
	§ 14.171	Application Investigation fee	Deposit of \$1,500 If investigation is conducted solely in state: \$500, balance returned If investigation is conducted out of state: actual costs up to \$5,000

\*\*\*

	§ 14.442.21	<b>Fireworks Dealers</b>	
		(A) Consumer fireworks sales facility	\$350
		(B) Fireworks sales in general merchandising sales facility	<del>[\$100]</del> <u>\$125</u>
	§ 14.443	<b>Food Establishments</b>	
		(A) Type I Establishment, a large high-risk food establishment serving on average 500 or more meals per day; having 175 or more seats; or having 500 or more customers per day	
		(1) Food service or retail food establishment	<del>[\$1,236]</del> <u>\$1,272</u>
		(2) School, kindergarten through grade 12	<del>[\$618]</del> <u>\$636</u>
		(3) Daycare center or preschool	<del>[\$618]</del> <u>\$636</u>
		(4) Food shelf or other community food service providing meals for free	<del>[\$618]</del> <u>\$636</u>
		(B) Type II Establishment, a small high-risk food establishment serving on average fewer than 500 meals per day; having fewer than 175 seats; or having fewer than 500 customers per day	
		(1) Food service or retail food establishment	<del>[\$994]</del> <u>\$1,024</u>
		(2) School, kindergarten through grade 12	<del>[\$497]</del> <u>\$512</u>
		(3) Daycare center or preschool	<del>[\$497]</del> <u>\$512</u>
		(4) Food shelf or other community food service providing meals for free	<del>[\$497]</del> <u>\$512</u>

		(C) Type III Establishment, a medium food establishment serving mainly non-time/temperature control for safety (TCS) foods and TCS foods prepared elsewhere and only heated or held cold on-site; or serving or retailing foods such as pizza carryout or delivery, requiring handling followed by heat treatment	
		(1) Food service or retail food establishment	<del>[\$618]</del> <u>\$636</u>
		(2) School, kindergarten through grade 12	<del>[\$309]</del> <u>\$318</u>
		(3) Daycare center or preschool	<del>[\$309]</del> <u>\$318</u>
		(4) Food shelf or other community food service providing meals for free	<del>[\$309]</del> <u>\$318</u>
		(D) Type IV Establishment, a food establishment with minimal food handling such as preparing coffee, hot dogs, mixed drinks, packaged foods customers heat on-site, continental breakfasts, unpackaged baked goods made elsewhere	
		(1) Food service or retail food establishment	<del>[\$372]</del> <u>\$384</u>
		(2) School, kindergarten through grade 12	<del>[\$186]</del> <u>\$192</u>
		(3) Daycare center or preschool	<del>[\$186]</del> <u>\$192</u>
		(4) Food shelf or other community food service providing meals for free	<del>[\$186]</del> <u>\$192</u>
		(E) Type V Establishment, a food establishment with non-TCS food or food products sold in the original packaging	
		(1) Food service or retail food establishment	<del>[\$244]</del> <u>\$252</u>
		(2) School, kindergarten through grade 12	<del>[\$122]</del> <u>\$126</u>
		(3) Daycare center or preschool	<del>[\$122]</del> <u>\$126</u>
		(4) Food shelf or other community food service providing meals for free	<del>[\$122]</del> <u>\$126</u>
		(F) Supplemental facility	
		(1) High supplemental facility (like Type I or II)	<del>[\$244]</del> <u>\$252</u>
		(2) Medium supplemental facility (like Type III)	<del>[\$186]</del> <u>\$192</u>
		(3) Catering supplemental facility (for food catering vehicle(s) and equipment)	<del>[\$186]</del> <u>\$192</u>
		(4) Low supplemental facility (like Type IV or V)	<del>[\$122]</del> <u>\$126</u>
		(G) Temporary food establishment	
		(1) Complex temporary 1 to 3 days (like Type I or II)	<del>[\$173]</del> <u>\$178</u>
		(2) Complex temporary 4 to 21 days (like Type I or II)	<del>[\$288]</del> <u>\$296</u>

		(3) Simple temporary 1 to 3 days (like Type III, IV or V)	<del>[\$49]</del> <u>\$50</u>
		(4) Simple temporary 4 to 21 days (like Type III, IV or V)	<del>[\$115]</del> <u>\$118</u>
		(5) Multiple vendor, one fee	<del>[\$928]</del> <u>\$956</u>
		(H) Mobile Food Unit (vehicle or trailer)	
		(1) Complex menu (like Type I or II)	\$346
		(2) Simple menu (like Type III, IV or V)	\$230
		(I) Farmers market stand (stands not exempted from licensing in M.S. Chapter 28A, as it may be amended from time to time)	<del>[\$173]</del> <u>\$178</u>
		(J) Vending machines	
		(1) Food and beverage (except items in (2) below)	\$23
		(2) Nuts, gum balls, hard candy and unsorted confections	\$8
		(K) Plan review, new and 50% or more remodel	Equal to twice the annual license
		(L) Plan Review, less than 50% remodel	Equal to annual license
		(M) Expedited plan review	Equal to double the plan review fee
		(N) Food equipment upgrade/replacement only or onsite consultation	<del>[\$220]</del> <u>\$227</u>
		(O) HACCP plan review, new	<del>[\$240]</del> <u>\$247</u>
		(P) Annual HACCP audit	<del>[\$120]</del> <u>\$124</u>
		(Q) Permit application fee for allowing dogs in designated areas; onetime fee.	\$50
	§ 10.07	<b>Garbage and Refuse Hauler</b>	See table for Chapter 10
	§ 14.326	<b>Gasoline</b>	
		(A) Service stations	<del>[\$55]</del> <u>\$57</u>
		(B) Bulk oil or gasoline storage plant	<del>[\$155]</del> <u>\$160</u>

\*\*\*

	§ 14.84.04	<b>Limited Duration Projection Mapping Permit</b>	<del>[\$100]</del> <u>\$103</u>
	§ 14.443	<b>Lodging Establishments</b>	
		(A) Hotel/motel	
		(1) Each guestroom	\$11
		(B) Bed and breakfast, food license is included	<del>[\$247]</del> <u>\$255</u>
		(C) Plan review, new and 50% or more remodel	Equal to annual license
		(D) Plan review, less than 50% remodel	Equal to 1/2 annual license
		(E) Expedited plan review	Equal to double the plan review fee
	§ 14.543	<b>Manufactured Home Park</b>	
		(A) Annual license	<del>[\$181 base plus \$24.50 per site]</del> <u>\$187 base plus \$25.25 per site</u>

		(B) Site plan review	Equal to annual license
		(C) Less than 50% site plan review	Equal to 1/2 annual license
	§ 14.262	<b>Massage</b>	
		(A) Therapeutic massage enterprise	<del>[\$262]</del> <u>\$270</u>
		(B) Therapist	<del>[\$33]</del> <u>\$34</u>
		(C) Temporary therapist	<del>[\$33]</del> <u>\$34</u>
		(D) Renewal of therapist license	\$17
		(E) Duplicate therapist	<del>[\$7.50]</del> <u>\$8</u>
		(F) Plan review, new and 50% or more remodel	Equal to annual establishment license
		(G) Plan review, less than 50% remodel	Equal to 1/2 annual establishment license
		(H) Expedited plan review	Equal to double the plan review fee
	§ 14.265	Investigation fee	\$215
	§ 14.269 (I)	Inspection fee	\$250 fee for a third inspection, if orders to correct are issued and not corrected.

\*\*\*

		<b>Pawnbrokers</b>	
	§ 14.289	(A) Annual application fee	<del>[\$5,100]</del> <u>\$5,200</u>
		(B) Transaction fee	
		(1) If reported by modem	\$2 per billable transaction
		(2) If reported manually	\$4 per billable transaction
	§ 14.291(b)(1)	Pawnbrokers - License Investigation Fee Deposit	\$1,500
	§ 14.291(b)(2)	Pawnbrokers - Fee for Investigation conducted solely within State of Minnesota.	\$500 - remainder of deposit will be returned.
	§ 14.291(b)(2)	Pawnbrokers - Fee for Investigation conducted out of state.	Actual costs not exceeding \$1,500.
	§ 14.291(b)(3)	Pawnbrokers - Additional Investigation Fee for Change of Managing Partner, Store or General Manager, or Proprietor	\$100
		<b>Precious Metal Dealers</b>	
	§ 14.442.07	(A) Annual license	<del>[\$2,625]</del> <u>\$2,700</u>
	§ 14.429	(B) Temporary license	<del>[\$1,180]</del> <u>\$1,200</u>
	§ 14.442.07	(C) Registration	<del>[\$118]</del> <u>\$120</u>
	§ 14.442.07 (b)(1)	Precious Metal Dealers - Investigation Fee Deposit	\$1,500
	§ 14.442.07 (b)(2)	Precious Metal Dealers - Fee for Investigation conducted solely within State of Minnesota.	\$500, any remaining deposit shall be returned.
	§ 14.442.07 (b)(2)	Precious Metal Dealers - Fee for Investigation conducted out of state.	Actual costs not exceeding \$1,500.
	§ 14.442.07 (b)(2)	Precious Metal Dealers - Additional Investigation Fee for Change of Managing Partner, Store or General Manager, or Proprietor	\$100

	§ 14.442.12 (f)(2)	Precious Metal Dealers License Restrictions - Photograph Requirements - Late Fee	\$100 per day late fee assessed for each day after 48 hours.
	§ 14.442.12 (f)(3)	Precious Metal Dealers License Restrictions - Video Requirements - Late Fee	\$100 per day late fee assessed for each day after 48 hours
	§ 14.431(h)(2)	Temporary Precious Metal Dealers License Restrictions - Photograph Requirements - Late Fee	\$100 per day late fee assessed for each day after 48 hours
	§ 14.431(h)(3)	Temporary Precious Metal Dealers License Restrictions - Video Requirements - Late Fee	\$100 per day late fee assessed for each day after 48 hours

\*\*\*

	§ 14.443	<b>Public Pools</b>	
		(A) Indoor	
		(1) First pool	<del>[\$382]</del> <u>\$394</u>
		(2) Each additional pool	<del>[\$194]</del> <u>\$197</u>
		(B) Outdoor	
		(1) First pool	<del>[\$382]</del> <u>\$394</u>
		(2) Each additional pool	<del>[\$194]</del> <u>\$197</u>
		(C) School, K through grade 12, pools	
		(1) First pool	<del>[\$194]</del> <u>\$197</u>
		(2) Each additional pool	<del>[\$95.50]</del> <u>\$98.50</u>
		(D) Pool opening reinspection fee, operator makes an appointment for an inspection, but pool is not ready to open	<del>[\$100]</del> <u>\$103</u>
	§ 14.543	<b>Recreational Camping Area, Youth or Children's Camp</b>	
		(A) Annual license	<del>[\$181 base plus \$6.25 per site or bed]</del> <u>\$187 base plus \$6.50 per site or bed</u>
		(B) Combination with manufactured home park	<del>[\$6.25 per site or bed, no second base fee]</del> <u>\$6.50 per site or bed, no second base fee</u>
		(C) Site plan review	Equal to annual license
		(D) Less than 50% site plan review	Equal to 1/2 annual license
	§ 14.545	<b>Recreational Camping Area, Special Event</b>	
		(A) Annual license	<del>[\$181 base plus \$1.25 per site]</del> <u>\$187 base plus \$1.30 per site</u>
		(B) Late fee	Equal to ½ event license
	§ 14.569	<b>Rental Housing</b>	
		(A) Multiple-family dwelling, 5 or more units (apartment buildings and townhouse complexes; includes state registered or licensed residential care facilities)	
		(1) First unit per building	<del>[\$154]</del> <u>\$160</u>
		(2) Each additional unit	\$11

		(B) Group housing; includes state registered or licensed residential care facilities and single-family dwellings	
		(1) Group housing, small: 1 to 10 beds	<del>[\$126]</del> \$130
		(2) Group housing, medium: 11 to 25 beds. A separate food license is required.	<del>[\$247]</del> <u>\$255</u>
		(3) Group housing, large: 26 or more beds, each bed. A separate food license is required.	\$11
		(C) Three- and four-plexes, three-four units	
		(1) First unit per building	<del>[\$126]</del> <u>\$130</u>
		(2) Each additional unit	<del>[\$44]</del> <u>\$45</u>
		(D) Duplexes	
		(1) First unit	<del>[\$126]</del> <u>\$130</u>
		(2) Second unit	<del>[\$54]</del> <u>\$55</u>
		(3) Zero lot - each side	<del>[\$126]</del> <u>\$130</u>
		(E) Single-family dwelling (house, townhouse)	<del>[\$126]</del> <u>\$130</u>
		(F) Condominium (in building of owner-occupied units)	<del>[\$99]</del> <u>\$102</u>
		(G) Accessory dwelling unit	<del>[\$126]</del> <u>\$130</u>
		(H) Work/live dwelling units	
		(1) First unit per building	<del>[\$126]</del> <u>\$130</u>
		(2) Each additional unit	\$11
		(I) Rental reinspection fee, property owner or agent makes an appointment for an inspection but fails to appear for the inspection or allow access to the dwelling unit.	\$100
		<b>Right-of-Way Permits</b>	See table for Chapter 17
	§ 14.71	<b>Roller Rinks</b>	\$200
	§ 14.316	<b>Seasonal Sales License (Not More than 4 per Year)</b>	<del>[\$35]</del> <u>\$36</u>
		<b>Secondhand Goods Dealers</b>	
	§ 14.442.37	(A) Annual license	<del>[\$710]</del> <u>\$730</u>
	§ 14.442.37	(B) Occasional license	<del>[\$360]</del> <u>\$370</u>
	§ 14.429	(C) Temporary license	<del>[\$114]</del> <u>\$117</u> per event
		(D) Transaction fee	
	§ 14.442.37	(1) If reported by modem	\$2 per billable transaction
	§ 14.442.37	(2) If reported manually	\$4 per billable transaction
	§ 14.442.07	(E) Registration fee	<del>[\$108]</del> <u>\$110</u>
	§ 14.442.37 (a)(b)	Secondhand Goods Dealers - Application Investigation Deposit	\$500
	§ 14.442.37 (a)(b)	Secondhand Goods Dealers - Fee for Investigation conducted out of state.	Actual costs not exceeding \$1,500.
	§ 14.442.37 (a)(b)	Secondhand Goods Dealers - Additional Investigation Fee for Change of Persons in Charge of the Business or Corporate Structure	\$100

	§ 14.336	<b>Sexually-Oriented Business</b>	<del>[\$2,825]</del> <u>\$2,900</u>
	§§ 14.341(b)(1)	Sexually-Oriented Businesses - Investigation Fee Deposit	\$500
	§ 19.87.04	<b>Shore Area Permit</b>	See table for Chapter 19
	§ 14.355	<b>Solicitors</b>	<del>[\$33]</del> <u>\$34</u> per 6 month license
	§ 10.33	<b>Sound Trucks</b>	See table for Chapter 10
	§ 14.371	<b>Tanning</b>	
		(A) Facilities	<del>[\$134]</del> <u>\$135</u>
		(B) Plan review, new and 50% or more remodel	Equal to annual establishment license
		(C) Plan review, less than 50% remodel	Equal to 1/2 annual establishment license
		(D) Expedited plan review	Equal to double the plan review fee
	§ 14.84	<b>Target Range</b>	<del>[\$35]</del> <u>\$36</u>

\*\*\*

	§ 14.09	<b>Temporary License or Permit</b>	<del>[\$57]</del> <u>\$60</u>
	§ 14.252	<b>Temporary Recycling Event Permit</b>	<del>[\$113]</del> <u>\$116</u>
	§ 14.09	<b>Tent and Canopy Fees</b>	See § 21.502.01

\*\*\*

		<b>Tobacco-Related Products</b>	
	§ 14.438	Retail Sale Each Location	<del>[\$175]</del> <u>\$180</u>
	§ 14.441.01	Sale of Tobacco-Related Products - Administrative Penalty for Sales to a Person under age 21	\$75
	§ 14.182	<b>Transient Merchant, Hawker or Peddler</b>	
		(A) Transient merchant	\$120
		(B) Hawker or peddler	<del>[\$33]</del> <u>\$34</u>
	§ 15.160	<b>Wells</b>	See table for Chapter 15

<b>Chapter 15: Buildings and Structures</b>			
<b>CODE SECTION</b>	<b>CROSS-REF</b>	<b>DESCRIPTION</b>	<b>FEE</b>
§ 15.160		<b>Wells</b>	
		(A) Construction and reconstruction	
		(1) Dewatering well or site with multiple wells on the same property	<del>[\$134/well or site]</del> <u>\$138/well or site</u>
		(2) Environmental well or site with multiple wells on same property	<del>[\$220/well]</del> <u>\$138/well or site</u>
		(3) Water supply well	<del>[\$134/well or site]</del> <u>\$226/well</u>
		(B) Sealing	
		(1) Water supply well or dewatering well or site with multiple wells on the same property	<del>[\$99/well or site]</del> <u>\$102/well or site</u>
		(2) Environmental well or site with multiple wells on the same property	<del>[\$134/well or site]</del> <u>\$138/well or site</u>



		(C) Temporary boring or site with multiple borings on the same property where the depth of the borings is 25 feet or more and sealed within 72 hours of construction	<del>[\$134/well or site]</del> <u>\$138/well or site</u>
		(D) Maintenance	
		(1) Environmental well or site on the same property	<del>[\$199/well or site]</del> <u>\$205/well or site</u>
		(2) Water supply well	<del>[\$99/well]</del> <u>\$102/well</u>

#### Chapter 17: Streets and Rights-of-way

CODE SECTION	CROSS- REF	DESCRIPTION	FEE
--------------	------------	-------------	-----

\*\*\*

		<b>Right of way Permit fees</b>	
§ 17.66(a)		Annual Registration fee	\$60 per registration
§ 17.68(a)(1)		Right-of-Way Permit Fee	
		(1) Hole	\$208 per excavation
		(2) Emergency hole	\$104 per excavation
		(8) Trench The maximum length of a trench permit shall be 5,000 lineal feet.	\$89 per 100 lineal feet plus \$208 hole fee for each excavation
		(4) Potholing/soil boring	\$52 for first pothole, \$7 for each additional pothole
		(5) Fixture installation right-of-way	\$175 each for installation of cabinets, poles, transformers, etc.
		(6) Fixture installation drainage and utility easement	\$175 each for installation of handholes, cabinets, poles, transformers, etc.
§ 17.68(a)(2)		(7) Obstruction/aerial/interduct permit fee The maximum length of an obstruction permit shall be 5,000 lineal feet.	\$129 plus \$0.06 per lineal foot for each obstruction
§ 17.68(a)(3)		(8) Pole attachment permit fee	<del>[\$1,500]</del> <u>\$1,000</u> per attachment
§ 17.68(b)		Permit reprocessing fee	\$36 for each permit extension
§ 17.68(c)		Delay penalty	\$84 plus \$11 per day for each late day over 3 days
§ 17.68(d)		Right-of-way permit processing fee (non-refundable)	\$36 fee withheld from permit application fee if work is not completed
§ 17.68(d)(1)	§ 17.79(a)(1)	Permit data conversion fee	\$36 for each data entry

\*\*\*

CHAPTER 21: Zoning and Land Development			
CODE SECTION	CROSS-REF	DESCRIPTION	FEE
§ 21.502.01(c)	§ 21.502.01(b)(11)	<b>Miscellaneous</b>	
		Tent/canopy permit	<del>[\$55]</del> <u>\$70</u>
		Tent/canopy - appeal of permit denial	\$100
		Tent/canopy - request for time extension	\$100
		Time extension on expiration	\$170

\*\*\*

Section 2. The effective date of this ordinance is July 1, 2023.

Passed and adopted this 22<sup>nd</sup> day of May, 2023.

/s/ Tim Busse  
Mayor

ATTEST:

/s/ Matt Brillhart  
Secretary to the Council

APPROVED:

/s/ Melissa J. Manderschied  
City Attorney