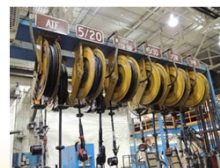
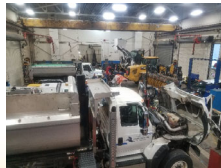


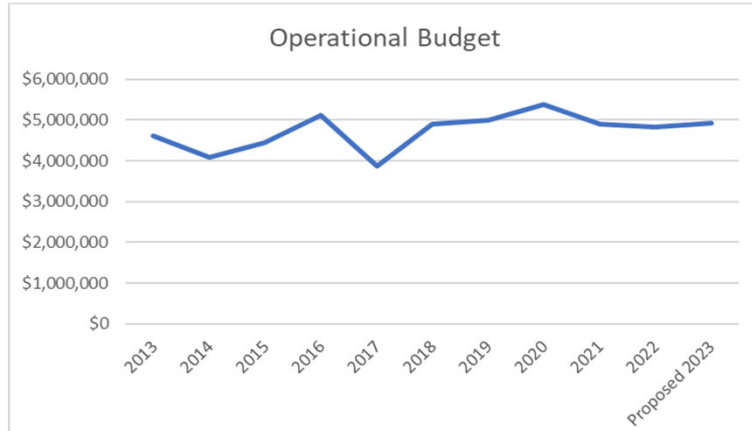
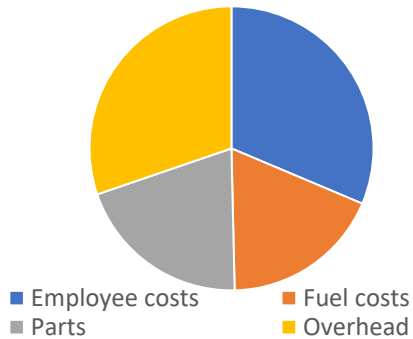
## FLEET FUND

- This fund pays for the costs related to the operations, maintenance, repair, and replacement of City vehicles and equipment.
- Departments are charged for vehicles and equipment used by their department.
- 2023 Proposed Budget = \$8,997,101
- 12 FTE



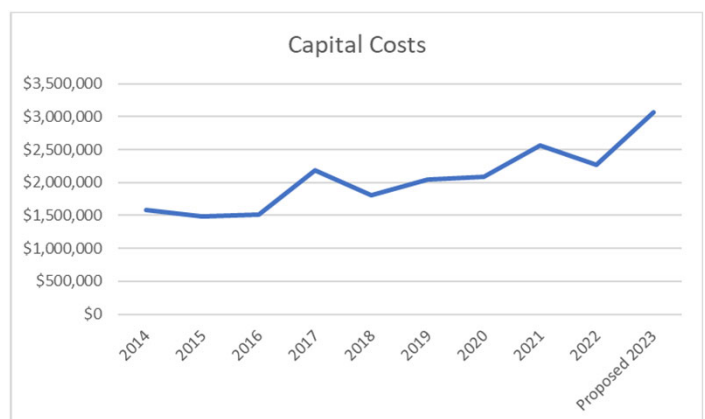
## FLEET FUND – OPERATIONAL BUDGET

2023 Operational Budget

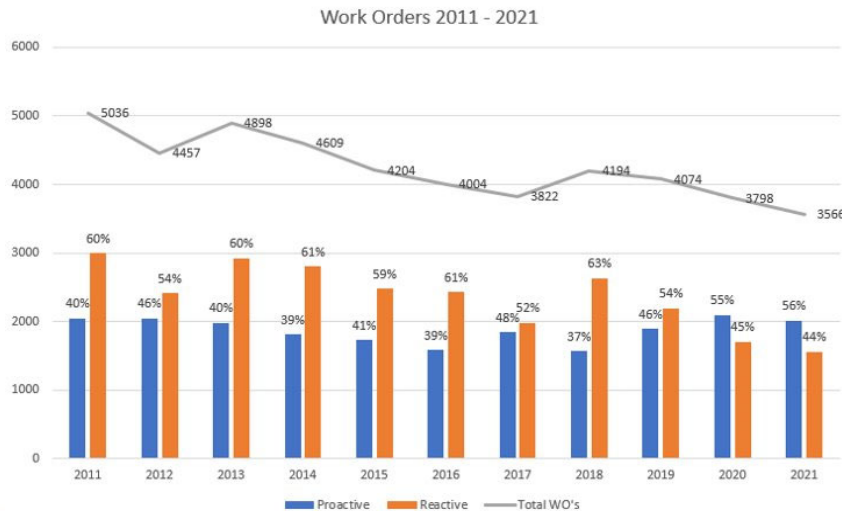


## FLEET FUND – CAPITAL BUDGET

- Tight vehicle supply and high demand have driven up vehicle prices and reduced the discount off MSRP available
- Example: A 2022 MY vehicle that cost us \$33,164.38 has a price of \$41,460.88 for the 2023 model year.
- Ordering windows have shortened drastically. Most years the window to order vehicles is several months. An example would be that super duty pickups are accepting orders for new 2023 vehicles from 11/7 until 11/10 this year.



## FLEET FUND – WORK ORDERS



By replacing units on schedule and focusing on preventative maintenance we have transitioned from a reactive footing to a proactive one. This has reduced our total number of work orders and allowed us to keep our operational costs in check



## FLEET FUND – LOOKING FORWARD

### Transitioning to EVs

- We have identified 60 units well suited to be replaced with EVs.
  - Units are on a 10-year life cycle so we will be averaging 6 a year
  - More units may become good candidates as the technology continues to evolve and improve
- 10 Charging stations being installed currently partially funded through an Xcel energy program



FLEET FUND - FUND 7100							
	2020	2021	2022	2023	2024	2025	2026
DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	BUDGET REQUEST	CONCEPTUAL BUDGET	PROJECTED	PROJECTED
<b>REVENUES:</b>							
MAINTENANCE CHARGES TO DEPARTMENTS	5,375,814	4,907,948	4,824,198	4,423,463	5,169,515	5,686,467	5,970,790
REPLACEMENT CHARGES TO DEPARTMENTS	2,090,587	2,559,842	2,264,938	3,062,058	3,215,158	3,536,674	3,713,507
INTEREST	99,128	(21,382)	58,400	25,000	25,000	25,250	25,503
TRANSFERS IN	35,320		441,000				
OTHER REVENUE	332,547	244,340	250,000	200,000	200,000	200,000	200,000
<b>TOTAL REVENUES</b>	<b>7,933,396</b>	<b>7,690,748</b>	<b>7,838,536</b>	<b>7,710,521</b>	<b>8,609,673</b>	<b>9,448,390</b>	<b>9,909,800</b>
<b>EXPENSES:</b>							
WAGES & BENEFITS	1,609,756	1,343,676	1,453,499	1,497,360	1,566,288	1,605,445	1,645,581
MATERIALS & SUPPLIES	1,812,828	2,062,173	2,233,605	2,540,800	2,600,300	2,678,309	2,758,658
INTERNAL EXPENSES	1,616,838	1,428,373	1,417,001	1,568,941	1,634,671	1,683,711	1,734,222
CAPITAL	3,303,085	2,042,179	3,932,512	3,390,000	3,510,000	3,615,300	3,723,759
<b>TOTAL EXPENSES</b>	<b>8,342,507</b>	<b>6,876,400</b>	<b>9,036,617</b>	<b>8,997,101</b>	<b>9,311,259</b>	<b>9,582,765</b>	<b>9,862,221</b>
	174%	207%	162%	115%	86%	80%	81%
<b>GAIN / (LOSS)</b>	<b>(409,111)</b>	<b>814,347</b>	<b>(1,198,081)</b>	<b>(1,286,580)</b>	<b>(701,586)</b>	<b>(134,375)</b>	<b>47,579</b>
<b>TOTAL WORKING CAPITAL BALANCE</b>	<b>4,681,203</b>	<b>5,495,550</b>	<b>4,297,469</b>	<b>3,010,889</b>	<b>2,309,303</b>	<b>2,174,928</b>	<b>2,222,507</b>



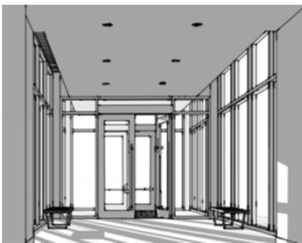
## Facilities Fund

## FACILITIES MAINTENANCE

- The Facilities Maintenance Fund pays for the costs related to capital repair and maintenance of 58 City buildings, fire stations, and the cemetery.
- The cleanliness, appearance, set-up, safety, security, and temperature of our facilities impact every event that happens in them.
- FTEs =14 (including one new position in 2023)
- 2023 Proposed Budget = \$7,357,663

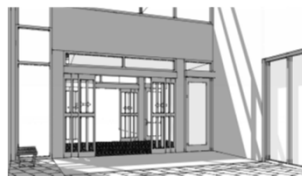


## FACILITIES MAINTENANCE – MAJOR EXPENSES



### Operating Expenses

- Staff salaries and benefits
- Utility bills
- Custodial services/supplies
- Contractors (Electricians, HVAC, Plumbers)
- Garbage removal from City buildings and parks
- Repair and maintenance materials
- Internal Charges (ex. IT and Insurance Fund)



### Capital Improvements Projects

- Roof replacement, doors, heating and cooling units, energy saving projects





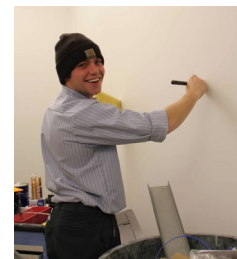
## FACILITIES MAINTENANCE - REVENUES

- Space & Occupancy Charges – allocation of operating costs (salaries, materials, services, and supplies) to departments based on square footage
- Building Repairs – allocation of capital outlay and debt service expenses based on historical and future projects



## FACILITIES FUND – STAFFING

- Facilities Service Assessment
- Facilities Manager
  - Hiring in process
  - New position in 2022 created to split assistant superintendent responsibilities into facilities maintenance and natural resources
- Civic Plaza Porter Maintenance Position
  - Request in 2023 budget
  - Created to focus on facilities needs at Civic Plaza
- Technician Positions
  - Request for 1 per year over next 4 years (In initial 2023 budget request, but not in current request)



## PARKS MAINTENANCE MOVED TO GEN FUND

- In 2022, Parks Maintenance was moved out of Facilities Fund
- Now in General Fund budget
- No longer an internal charge from Facilities to Parks & Recreation
- Allows for greater transparency in tracking Park Maintenance expense activities



### FACILITY MAINTENANCE - FUND 7700

	2020	2021	2022	2023	2024	2025	2026
DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	BUDGET REQUEST	CONCEPTUAL BUDGET	PROJECTED	PROJECTED
<b>REVENUES:</b>							
CHARGES TO DEPARTMENTS	13,115,333	12,664,566	6,385,194	6,486,525	6,659,921	6,859,971	7,070,024
TRANSFER IN FROM OTHER FUNDS	289,490	684,000	744,007	-	-	-	-
AMERICAN RESCUE PLAN FUNDS			2,000,000				
OTHER REVENUE	115,801	37,825	-	-	-	-	-
INTEREST	309,074	(68,872)	150,000	150,000	150,000	150,000	150,000
<b>TOTAL REVENUES</b>	<b>13,829,698</b>	<b>13,317,519</b>	<b>9,279,201</b>	<b>6,636,525</b>	<b>6,809,921</b>	<b>7,009,971</b>	<b>7,220,024</b>
<b>EXPENSES:</b>							
SALARIES & BENEFITS	3,842,446	4,120,786	1,437,436	1,731,171	1,806,802	1,861,671	1,918,212
MATERIALS & SUPPLIES	2,563,305	3,050,336	2,815,673	2,248,659	2,251,560	2,316,807	2,383,966
DEBT SERVICE	648,776	641,387	-	-	-	-	-
CAPITAL OUTLAY	2,244,519	831,247	4,848,329	2,370,000	2,265,000	1,648,983	5,623,168
INTERNAL EXPENSES	2,713,987	3,211,721	1,017,823	1,007,833	1,059,853	1,091,649	1,124,398
TRANSFER OUT	-	1,236,252	500,000	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>12,013,033</b>	<b>13,091,729</b>	<b>10,619,261</b>	<b>7,357,663</b>	<b>7,383,215</b>	<b>6,919,110</b>	<b>11,049,744</b>
<b>TOTAL GAIN (LOSS)</b>	<b>1,816,664</b>	<b>225,790</b>	<b>(1,340,060)</b>	<b>(721,138)</b>	<b>(573,294)</b>	<b>90,862</b>	<b>(3,829,720)</b>
	97%	95%	107%	105%	90%	100%	98%
<b>TOTAL WORKING CAPITAL BALANCE</b>	<b>14,603,038</b>	<b>14,828,829</b>	<b>13,488,769</b>	<b>12,767,631</b>	<b>12,194,337</b>	<b>12,285,198</b>	<b>8,455,478</b>
<b>TOTAL WORKING CAPITAL GOAL</b>	<b>15,079,127</b>	<b>15,655,173</b>	<b>12,569,222</b>	<b>12,152,222</b>	<b>13,523,390</b>	<b>12,261,527</b>	<b>8,659,359</b>

