Date

Dear (*Insert name of management/owner*),

We, (*insert group affiliation or “I, your name”*), are requesting that you support the implementation of (*insert name of the project*) on site at *(insert property name)*. We are pursuing funding from the City of Bloomington Public Health Division, supported by the Statewide Health Improvement Partnership (SHIP), to promote the well-being of our residents. A signed letter of support from the property manager or owner is a requirement for receiving funding.

Our project proposal will *(Insert brief description of your project. 2-3 sentences. Here are some questions you could address:*

* *What impact will the project have on the residents or the building?*
* *How will the project make this a better place to live?*
* *How will the management benefit from this project?*
* *What support will you need from the management? For example, will you need space to store equipment?*)

By signing this letter, you are indicating that you understand and approve of the project going forward. Our resources will need to be kept onsite and available for use by residents. I will be following up with you shortly to discuss possible places for storage of these items, if it is needed. We are not asking that management be responsible for replacing or updating any project materials that will be available to residents.

Please reach out to me at (phone) or (email) if you have any questions in the meantime. If you do not have any questions, simply sign and return this form to me by email (electronic signature is fine), mail, or by dropping it at my door.

Thank you for your consideration!

(Renter or renter group name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Property Manager or Owner

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date