

## **River Rendezvous 2022 Admissions, Registration, and Cancellation Policies**

Please read the following information carefully.

### **Admission Fees and Policy**

\$11.00 per student – Early bird rate for registrations received before May 15

\$12.00 per student – Schools registering after May 15

\$12.00 per adult\* (see below)

\* For every 5 children attending, one adult may attend free of charge. For every adult attending above this number, an admission price of \$12.00 will be charged.

### **Payment Policy**

Payment is required by check or credit card before the event or upon arrival that day. If you are unable to pay in advance, please contact Mark Morrison at 952-563-8693 or mmorrison@bloomingtonmn.gov.

### **Special Needs Policy**

Bloomington Parks and Recreation actively supports the inclusion of all children into our programs. If you or your participant has any special needs, please contact Jenna Smith at 952-563-8891 at least two weeks in advance so we may make appropriate arrangements. If special circumstances arise within two weeks of the event, please contact us as soon as possible.

### **Registration and Scheduling Policy**

You may mail or e-mail your registration form to the Bloomington Parks and Recreation office. Registration will be on a first-received basis. To ensure that you get your first choice, we cannot stress the importance of returning your completed registration as soon as possible.

Please do not over-estimate the number of students that will be attending the event but be as accurate as possible.

You may always add a few students if your actual number is greater than the number you noted on your registration form.

If the number of students or adults changes the change must be received via email before September 1. Any changes made after September 1 must pay for all registered students plus any additional students.

The hours of River Rendezvous School Days are 8:55 am to 2:45 pm. Please indicate on your registration form the time at which you would like to start and end your day. Please factor in travel time and traffic concerns when deciding on your arrival and departure times.

Please also indicate on the registration form if you would be able to attend on Wednesday, September 21, **if that date becomes available**. A confirmation will be sent to you by the end of May, letting you know we have received your registration and the date your school is scheduled to attend.

## **Registration Changes Policy**

If you wish to change the number of students or adults that you have registered, you must do so by email. A change can be made without penalty until September 1 at 4:00 pm. After that time, you will be charged for the amount of people you have registered. **Please note that attempted registration changes that are intended to cancel a registration are subject to Cancellation Policy and timeline below.**

Students may be added to your group at any time up until the event. If you want to add 20 or more students, you must contact us by phone or email to verify space availability.

**Changes made before September 1 at 4 p.m. – NO FEE (subtraction of 20 or more may be subject to cancellation policy fees outline in cancellation policy)**

**Changes made after September 1 at 4 p.m. – Must pay for all registered individuals plus any additional**

## **Cancellation Policy**

If your school wishes to cancel its registration, it may do so by email before August 1 with no penalty. Should you cancel between August 1 and September 1 at 4:00 p.m., you will be charged 50% of the original fee. After September 1 at 4:00 p.m., your school will be charged for the number of students and adults that you are registered for, without exception. **If a student is sick the day of the event, a refund is not provided.** It is recommended that arrangements be made to fill these openings, if possible. If more students attend than is registered, you must provide a check for the additional number of students that day.

### **Cancellation Policy timeline**

**Cancellations before August 1 – No Fee**

**Cancellations before September 1 at 4:00 p.m. – 50% of original fee**

**Cancellations after September 1 at 4:00 p.m. – CHARGED FULL AMOUNT**

## **Indemnification/Hold Harmless**

Participation in this activity or program is completely voluntary and the activity or program being offered is for the benefit of the participant. The participating organization/school for itself and for each of its participants hereby releases the City of Bloomington from any claims, injuries, or damages of whatever nature, incurred by the participating organization/school and each and every one of its participants which are directly or indirectly attributable to the City, its agents or employees, arising out of, or in connection with, the activity or program.

As a condition of receiving this City service or participating in this City program, the Applicant agrees to abide by the City's policies prohibiting sexual harassment, firearms, unlawful discrimination and smoking, as well as all other reasonable work rules, safety rules or City policies regulating the behavior of persons on City property or receiving City services at all times while the Applicant is participating in this City program. The Applicant agrees and understands that a violation of any of these policies or rules will result in the immediate termination of services or participation without refund.

## **Weather Policy**

Bloomington River Rendezvous **is held rain or shine.** No refunds will be issued in cases of weather-related early dismissal or late starting of groups. If the City decides to cancel a **full day** due to severe weather, schools will be notified prior to their departure and a refund will be issued. **Please note: Schools that decide on their own to cancel their field trip due to perceived bad weather, will not be issued a refund unless the City cancels the entire event day.**