



**Due to COVID-19,
many staff members
are working from
remote locations.**

**If submitting an
application,
please use
Online registration
for submitting
your application
via email.**

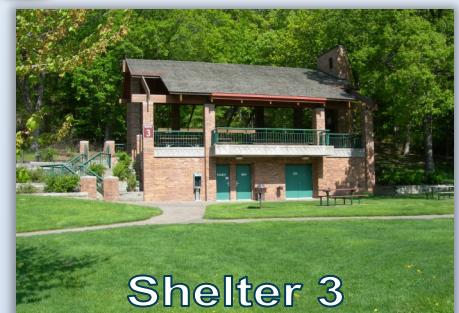
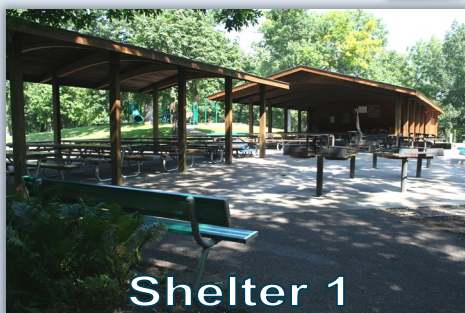


Available
April 25 - October 5
8 a.m. - 9 p.m.

2022 Shelter Reservations

The City of Bloomington provides shelters for reservation to host family gatherings, company picnics, group events, banquets, wedding receptions, class reunions or meetings. Shelters are available from **April 25 through October 5** (weather dependent) and are located in parks that provide various amenities including playground equipment, walking trails, and sports facilities. Bush Lake and Moir Park shelters have electricity, restrooms, grills, picnic tables and drinking fountains. See inside for a complete list of shelters and amenities.

Bush Lake



Features include multiple charcoal grills, capacity up to 200, 20 amp electrical service, 15' x 28" built-in tables with benches

Moir Park



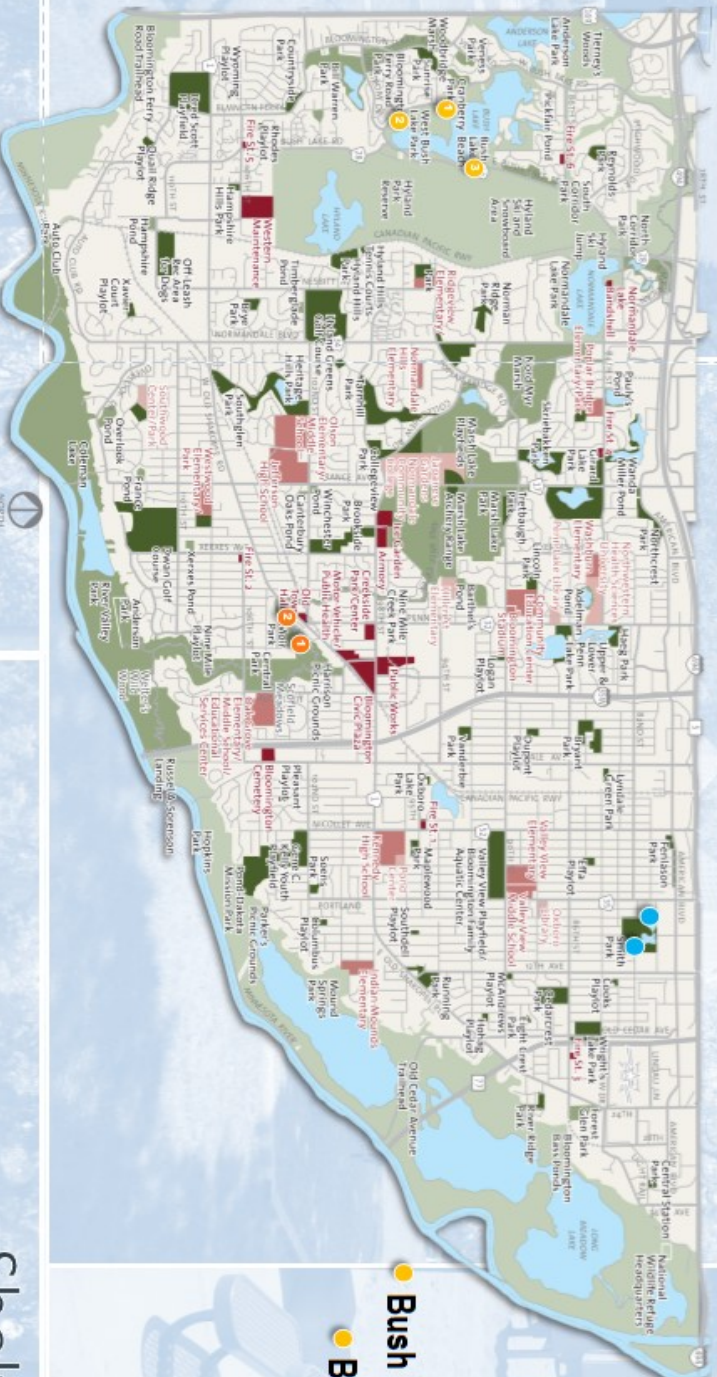
Features include charcoal grills, capacity up to 200, 20 amp electrical service, built-in and folding tables and chairs/benches, indoor/outdoor space, softball fields

Reservations are available on a first-come, first serve basis each year. Reservations can be made online, in person at Parks and Recreation (Bloomington Civic Plaza) or by completing the shelter reservation form and sending to the contact below. City staff will create a permit for your event. This permit is the official documentation of your reservation.

If the permit and reservation fee are not returned your reservation will be cancelled.

The City of Bloomington does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Bloomington services, programs, and activities. Upon request, this information can be available in Braille, large print, audio tape and/or computer disk.

2022 Shelter Locations and Amenities



- Bush Lake Park 1 & 2 | 9401 West Bush Lake Road
- Bush Lake Park 3 | 9140 East Bush Lake Road
- Moir Park | 10320 Morgan Avenue South
- Smith Park | 8155 Park Avenue South

Shelters at a Glance

Parks	PLAYGROUND	DISC GOLF	WALKING TRAIL(S)	FISHING DOCK(S)	BOAT LAUNCH	BEACH	FOUNTAIN(S)	PERMANENT RESTROOMS	SEASONAL RESTROOMS	ELECTRICAL OUTLET(S)	CHARCOAL GRILL(S)	PICNIC TABLES	FOLDING TABLES	FOLDING CHAIRS	SINK / RUNNING WATER	SOFTBALL DIAMOND(S)	TENNIS COURTS	ON SITE STAFF	CAPACITY	WEEKDAY FEE Mon-Thurs (incl. tax)	WEEKEND FEE Fri-Sun (incl. tax)
Bush Lake 1	●		●	●			●	●		3	3	12						●	200	\$300	\$325
Bush Lake 2	●		●	●	●		●	●		3	3	8						●	100	\$205	\$220
Bush Lake 3	●		●	●		●	●	●		3	2	10						●	200	\$370	\$390
Moir Park 1	●	●	●	●			●	●		4	1	10				●		●	200	\$300	\$325
Moir Park 2	●	●	●	●			●	●		4	1	2	5	50	●	●		●	50	\$205	\$220
Smith Park West	●		●	●			●	●		6	1	7				●	●		30	\$100	\$120
Smith Park East	●		●	●			●	●		3	1	2				●	●		30	\$100	\$120



GENERAL REGULATIONS

- No glass bottles or containers allowed in the parks.
- A food/beverage license is required if food will be sold or served to the public.
- Pony rides, moonwalks, tents, etc. require a Temporary Conditional Use Permit. Additional fees apply. Certificate of insurance required.
- No person shall use any tobacco products in any City-owned parks.

Current park codes, ordinances, and policies apply to all park shelters. Visit blm.mn/parks for details. Written copies available upon request. Please contact the City of Bloomington Parks and Recreation Department with questions.

SHELTER RESERVATION FAQ

What if it rains the day of the event?

Refunds will not be issued if you decide to cancel your event without approval by the City.

When is the reservation fee due?

The reservation fee is due when you make your shelter reservation request.

What is your Cancellation Policy?

Reservation fees are not refundable if cancellation is made less than 14 days prior to use date. A \$25 cancellation fee will be retained for all cancellations made 14 days or more in advance of the use date. If arrangements must be changed or cancelled, contact the Parks and Recreation Division at 952-563-8877 at least two weeks in advance.

Should I bring permit to the park the day of my event?

Yes. The permit acts as your receipt and will eliminate any confusion during your reservation. Please note that your reservation does not grant exclusive use of the entire park.

What if my group is tax exempt?

You must provide a copy of your tax exempt certificate at the time of reservation. We will retain a copy of your tax exempt certificate in our office.

Do I need additional permits to use the park?

Temporary Conditional Use permits are required for moonwalks, dunk tanks, tents, pony rides, inflatables, etc. A food or beverage license is required if you sell or serve to the general public (not your invited guests). If you have specific questions about permits, please contact the Parks and Recreation Division.

Are there enough garbage and recycling cans?

Sufficient garbage and recycling cans are provided at each park. Park staff will empty the garbage and recycling cans as needed.

Can I use any caterer?

Yes, but we suggest you use a licensed caterer for your event.

Will on-site staff be available during my reservation?

Only at Moir Park and Bush Lake. Attendant is there primarily to maintain the parks but is available if needed. Attendant may check with your group periodically, empty trash, and replenish bathroom supplies. If you have questions or need assistance the day of your event, feel free to contact attendant at the phone number on your permit. If you need emergency help, please dial 911.