



2022 PROPOSED BUDGETS SPECIAL REVENUE FUNDS AND POLICE CONTRACTUAL OVERTIME FUND

The following fund budgets will be on consent at the October 11, 2021 City Council meeting for the Council's approval. These funds do not receive property tax support. These documents have also been posted on the City's budget web page www.blm.mn/budget:

Fund 2700 – DWI Forfeiture

Fund 2710 – Enhanced 911

Fund 2720 – State Drug Forfeiture

Fund 2725 – Federal DOJ Drug Forfeiture

Fund 2726 – Fed. Treasury Drug Forfeiture

Fund 2730 – Police Grant Activity

Fund 2150 - Park Grants

Fund 2300 - South Loop Revolving Dev.

Fund 2350 - Creative Placemaking

Fund 2600 - Cemetery

Fund 6700 – Police Contractual Overtime

Definition of Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

Fund 2700, DWI (Driving While Intoxicated) Forfeiture Fund

This fund accumulates proceeds from the sale of vehicles seized in DWI arrests and forfeited in accordance with Minnesota law and through court order. Minnesota law restricts the use of forfeiture funds for certain police and legal expenditures. The primary objective of this fund is to remove vehicles from chronic offenders. A secondary objective is to offset the costs of DWI enforcement. There are both legal and police expenditures accounted for in this fund.

History of DWI forfeitures:

YEAR	TOTAL FORFEITURES	RETURNED	SOLD	ACTIVE
2013	103	43	60	0
2014	85	36	47	2
2015	97	49	43	5
2016	90	40	38	12
2017	85	28	10	47
2018	102	65	27	10
2019	124	84	32	8
2020	72	42	10	20

Revenues

Budgeted DWI forfeiture revenues are \$40,000 for 2022. Interest is budgeted at \$1,000. The budget for forfeiture revenue is conservative due to the volatility.

Expenditures

Salary and benefit costs of Police personnel directly involved in the disposal of seized vehicles are accounted for in this fund as is a portion of the salary, benefits, and expenses of the Crime Victim Liaison in the Legal Department. The remainder of the Crime Victim Liaison position is funded by a grant from the Minnesota Department of Public Safety. DWI Forfeiture expenditures are split into three activities: Police, Legal, and Seizure/Disposal. Operating costs are budgeted at \$58,144 in 2022.

Working Capital

The working capital goal for this fund is \$170,000 for 2022 (\$90,000 for Police expenditures and \$80,000 for Legal). This reflects the anticipated amount that may be needed for emergency expenditures and expenditures not otherwise covered by a grant for the Crime Victim Liaison position. Working capital is budgeted at \$399,201 in 2022.

DWI FORFEITURE - FUND 2700

DESCRIPTION	2019	2020	2021	2021	2021	2022	2023	2024
	ACTUAL	ACTUAL	BUDGET	REVISED BUDGET	ESTIMATE	BUDGET REQUEST	PROJECTED	PROJECTED
REVENUES:								
INTEREST INCOME	11,110	9,744	1,000	1,000	1,000	1,000	1,000	1,000
FORFEITURES	87,248	34,484	60,000	60,000	47,000	40,000	35,000	35,000
GRANTS	-	-	-	-	-	-	-	-
TOTAL REVENUE	98,358	44,228	61,000	61,000	48,000	41,000	36,000	36,000
EXPENDITURES:								
SALARIES & BENEFITS - POLICE	3,344	1,412	8,000	8,000	8,000	6,900	8,000	8,000
SALARIES & BENEFITS - LEGAL (CRIME VICTIM LIASON)	20,879	12,109	22,348	22,348	22,348	11,764	12,117	12,480
MATERIALS, SUPPLIES, SERVICES - POLICE	5,665	4,037	7,762	7,762	7,762	7,980	8,060	8,140
MATERIALS, SUPPLIES, SERVICES - LEGAL	54	4,872	15,500	15,500	15,500	15,500	15,655	15,812
SEIZURE AND STORAGE	16,899	8,857	16,000	23,434	23,434	16,000	16,000	16,000
TRANSFER OUT	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	46,841	31,287	69,610	77,044	77,044	58,144	59,832	60,432
NET GAIN (LOSS)	51,517	12,941	(8,610)	(16,044)	(29,044)	(17,144)	(23,832)	(24,432)
	254%	262%	257%	253%	245%	235%	221%	206%
WORKING CAPITAL BALANCE	432,448	445,389	436,779	429,345	416,345	399,201	375,369	350,937
WORKING CAPITAL GOAL:	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
LEGAL EXPENDITURES	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
POLICE EXPENDITURES	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000

Recommendation

Staff recommends adoption of the 2022 City Manager’s Proposed Budget for Fund 2700 DWI Forfeitures.

Revenues

The budget for 2022 reflects this increase in funds from the DPS-ECN at \$223,478 which is double the amount of the 2021 budget.

Expenditures

Total budgeted expenditures for 2022 are \$168,234. Operating expenditures are budgeted at \$118,234 for 2022 and will be used to offset expenses related to the operation of the 911 Dispatch Center in the General Fund. In 2017, \$180,000 was transferred from the Public Safety Technology and Equipment Fund to upgrade the VIPR Dispatch phone system. \$30,000 is being paid back in 2021 and there is \$50,000 budgeted in 2022 to towards this interfund loan. The remaining \$100,000 will be paid back to the Public Safety Technology and Equipment Fund in 2023 and 2024.

Working Capital

Working Capital is estimated to be \$91,663 at the end of 2022. The working capital goal is \$70,000.

Recommendation

Staff recommends adoption of the 2022 City Manager's Proposed Budget for Fund 2710 Enhanced 911.

Fund 2720, State Drug Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in State drug related arrests and court ordered forfeitures. The funds must be spent for law enforcement purposes per Minnesota Statute. Federal Department of Justice (DOJ) drug forfeitures and Federal Treasury related drug forfeiture funds were transferred out of this fund in 2018 to separate funds per Department of Justice guidelines. Federal DOJ funds were moved to Fund 2725 and Federal Treasury funds were moved to Fund.

Revenues

The 2022 revenue projections for State drug forfeitures are budgeted at \$5,000. Interest revenue is budgeted at \$1,000.

Expenditures

Proposed expenditures are budgeted at \$85,000 for 2022.

Working Capital

Working capital is projected to be \$140,599 in 2022.

STATE DRUG FORFEITURE - FUND 2720

DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 REVISED BUDGET	2021 ESTIMATE	2022 BUDGET REQUEST	2023 PROJECTED	2024 PROJECTED
REVENUES:								
FORFEITURES	(3,647)	(3,100)	5,000	5,000	5,000	5,000	5,000	5,000
OTHER REVENUE-GRAYKEY					24,000			
INTEREST	8,717	6,297	1,000	1,000	4,000	1,000	1,000	1,000
TOTAL REVENUE	5,070	3,197	6,000	6,000	33,000	6,000	6,000	6,000
EXPENDITURES:								
MATERIALS, SUPPLIES, SERVICES	-		-	-	36,075	35,000	25,000	25,000
TRANSFER OUT		50,000	50,000	50,000	50,000	50,000		-
TOTAL EXPENDITURES	-	50,000	50,000	50,000	86,075	85,000	25,000	25,000
NET GAIN (LOSS)	5,070	(46,803)	(44,000)	(44,000)	(53,075)	(79,000)	(19,000)	(19,000)
	639%	545%	457%	457%	439%	281%	243%	205%
WORKING CAPITAL BALANCE	319,477	272,674	228,674	228,674	219,599	140,599	121,599	102,599
WORKING CAPITAL GOAL	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

Recommendation

Staff recommends adoption of the 2022 City Manager’s Proposed Budget for Fund 2720 State Drug Forfeiture Fund.

Fund 2725, Federal Department of Justice Drug Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in Federal Department of Justice (DOJ) drug related arrests and court ordered forfeitures. The funds must be separately tracked and spent according to DOJ guidelines. Federal DOJ funds were moved to this fund in 2018. Revenues and expenditures are not included with the City’s pooled cash and are kept in a separate bank account that is only for Federal DOJ Drug Forfeitures.

Revenues

The 2022 revenue projections for Federal DOJ drug forfeitures are budgeted at \$30,000.

Expenditures

Proposed expenditures are budgeted at \$15,000 for 2022 for Police supplies.

Working Capital

Working capital is projected to be \$280,829 in 2022.

FEDERAL DRUG FORFEITURE DEPT OF JUSTICE - FUND 2725

DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 REVISED BUDGET	2021 ESTIMATE	2022 BUDGET REQUEST	2023 PROJECTED	2024 PROJECTED
REVENUES:								
FORFEITURES	585	38,990	30,000	30,000	30,000	30,000	30,000	30,000
TRANSFERS IN	-	-	-	-	-	-	-	-
OTHER REVENUE-GRAYKEY				24,000	-	-	-	-
INTEREST	50	4	-	-	-	-	-	-
TOTAL REVENUE	635	38,994	30,000	54,000	30,000	30,000	30,000	30,000
EXPENDITURES:								
SALARIES AND BENEFITS	-	-	70,000	58,000		-		70,000
BODY CAMERA FEES								
MATERIALS, SUPPLIES, SERVICES	6,106	4	15,000	51,000	50,000	15,000		
CAPITAL OUTLAY	21,575	-	-	-	-	-		
TRANSFERS OUT	-	-	-	-	-	-		
TOTAL EXPENDITURES	27,681	4	85,000	109,000	50,000	15,000	-	70,000
NET GAIN (LOSS)	(27,046)	38,990	(55,000)	(55,000)	(20,000)	15,000	30,000	(40,000)
	290%	336%	272%	272%	313%	330%	366%	319%
WORKING CAPITAL BALANCE	246,840	285,829	230,829	230,829	265,829	280,829	310,829	270,829
WORKING CAPITAL GOAL	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000

Recommendation

Staff recommends adoption of the 2022 City Manager’s Proposed Budget for Fund 2725 Federal DOJ Drug Forfeiture Fund.

Fund 2726, Federal Treasury Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in Federal Treasury drug related arrests and court ordered forfeitures that involve the Internal Revenue Service (IRS) in cases of money laundering. The funds must be separately tracked and spent according to Federal guidelines. These funds cannot be combined with Federal DOJ drug forfeiture funds and were moved to this fund in 2018. Revenues and expenditures are not included with the City’s pooled cash and are kept in a separate bank account that is only for Federal Treasury Drug Forfeitures.

Revenues

There are currently no projected Federal Treasury forfeiture revenues budgeted for 2022 as these types of revenues are infrequent.

Expenditures

Proposed expenditures are budgeted at \$150 in 2022 for banking fees necessary to comply with the requirement of needing a separate bank account for these funds.

Working Capital

Working capital is projected to be \$59,844 in 2022 and spent down in 2023.

FEDERAL DRUG FORFEITURE TREASURY - FUND 2726

DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 REVISED BUDGET	2021 ESTIMATE	2022 BUDGET REQUEST	2023 PROJECTED	2024 PROJECTED
REVENUE S:								
FORFEITURES	-	1,791	-	-	1,419	-	-	-
TRANSFERS IN	-	-	-	-	-	-	-	-
INTEREST	14	-	-	-	-	-	-	-
TOTAL REVENUE	14	1,791	-	-	1,419	-	-	-
EXPENDITURES:								
SALARIES AND BENEFITS	-	-	25,000	25,000	25,000	-	-	-
BODY CAMERA FEES	-	-	-	-	-	-	50,000	-
MATERIALS, SUPPLIES, SERVICES	-	100	-	-	-	150	9,150	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	100	25,000	25,000	25,000	150	59,150	-
NET GAIN (LOSS)	14	1,691	(25,000)	(25,000)	(23,581)	(150)	(59,150)	-
	100%	100%	100%	100%	100%	100%	100%	100%
WORKING CAPITAL BALANCE	81,884	83,575	58,575	58,575	59,994	59,844	694	694
WORKING CAPITAL GOAL	81,884	83,575	58,575	58,575	59,994	59,844	694	694

Recommendation

Staff recommends adoption of the 2022 City Manager’s Proposed Budget for the Fund 2726 Federal Treasury Drug Forfeiture Fund.

Fund 2730, Police Grant Activity Fund

This fund accounts for proceeds from large state and federal grants used for law enforcement purposes. Currently those grants are the Bomb Squad, Community Block–Justice Assistance Grants, Auto Theft Prevention, Toward Zero Death, High Intensity Drug Trafficking Areas and the Urban Area Security Initiative (UASI). Police donations and related expenditures toward activities such as National Night Out and Police Wellness are also recorded in this fund.

Current Grants	Dates	Awarding Entity	Award Amount
Bomb Squad(HSB)	1/1/21 – 12/31/21	Federal Government	\$158,000
Community Block-Justice Assistance Grants(JAG)	10/1/18 – 9/30/21	Federal Government	\$17,990
	10/1/19 – 9/30/22		\$16,608
	10/1/19 – 9/30/23		\$16,492
Auto Theft Grant (ATG)	7/1/19 - 6/30/21	State Government	\$145,674
	7/1/21 – 6/30/23		\$84,336
Supplemental Initiatives – Toward Zero Deaths(TZD)	10/1/20 - 9/30/21	Federal Government	\$66,382.50
High Intensity Drug Trafficking Areas(HIDTA)	1/1/20 -12/31/21	Federal Government	\$35,000
	1/1/21 – 12/31/22		\$3,637
Urban Area Security Initiative (UASI)	1/1/21 – 6/30/22	Federal Government	\$248,360

Revenues & Expenditures

There are no budget requests for this fund as all grants, donations, and corresponding budget adjustments are presented to City Council at the time of award.

If grants are multi-year grants and haven’t been fully spent, the budget remaining is carried over to the next calendar year. All expenditures in this fund are reimbursed through a grant or spent from a donation.

Working Capital

Any working capital that appears is a product of expenditures that have not been reimbursed yet. There is no working capital goal for this fund.

Recommendation

Staff recommends that as future grants and donations are awarded, budget requests for related revenues and expenditures will be brought separately to the City Council.

Fund 2150, Special Revenue - Park Grants

This fund receives “Lottery-in-lieu-of-taxes” revenues from the State’s Environment and Natural Resources Fund along with “Legacy” revenues from the State’s Parks and Trails Fund. These revenues are restricted to use for operational and maintenance costs associated with the Hyland-Bush-Anderson lakes Regional Park Reserve.

Examples of operational and maintenance expenditures funded by these revenues include:

- Normandale Lake band shell sprinkler repairs
- Normandale Lake Band Shell repairs
- Prairie restorations
- Picnic shelter repairs
- Trail and parking lot maintenance
- Bush Lake Beach bath house improvements
- Partial funding for Summer Fete fireworks display
- Salary and benefit costs related to project and maintenance work in the park reserve.

The 2022 proposed budget consists of revenues of \$132,492, expenditures of \$181,753, and a projected working capital balance of \$179,626.

PARKS GRANTS - FUND 2150

DE DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 REVISED BUDGET	2021 ESTIMATED	2022 BUDGET REQUE ST	2023 PROJECTED	2024 PROJECTED
REVENUES:								
LOTTERY IN LIEU OF TAXES	95,540	60,000	60,000	60,000	60,000	60,000	60,000	60,000
PARKS & TRAILS LEGACY GRANT REVENUE	24,331	32,615	32,615	32,615	32,615	69,492		
PARK CARES ACT GRANT		363,000						
INTEREST	7,275	3,000	3,000	3,000	3,000	3,000	3,000	3,000
TOTAL REVENUES	127,146	458,615	95,615	95,615	95,615	132,492	63,000	63,000
EXPENDITURE S:								
SALARIES AND BENEFITS	16,914	46,434	33,417	33,417	33,417	35,740	36,991	38,286
SALARIES AND BENEFITS DISCRETIONARY	364	14	7,000	7,000	7,000	6,000	6,210	6,427
PARK CARES ACT GRANT EXPENSES	-	363,000						
MATERIALS/SUPPLIES/SERVICES	57,130	36,486	118,277	132,547	132,547	138,000	135,198	10,000
INTERNAL CHARGES				2,013	2,013	2,013	2,114	2,219
TOTAL EXPENDITURES	74,408	445,933	158,694	174,977	172,964	181,753	180,512	56,932
NET GAIN (LOSS)	52,738	12,682	(63,079)	(79,362)	(77,349)	(49,261)	(117,512)	6,068
WORKING CAPITAL BALANCE + UNEARNED REVENUE:	293,554	306,236	243,157	226,874	228,887	179,626	62,113	68,181
WORKING CAPITAL GOAL:								
PARK RESERVE OPERATIONS & MAINTENANCE	125,000	125,000	125,000	125,000	125,000	75,000	75,000	75,000
	235%	245%	195%	181%	183%	240%	83%	91%

Recommendation

Staff recommends adoption of the 2022 budget request for Park Grants.

Fund 2300, South Loop Revolving Development Services Fund

The South Loop Revolving Development Services Fund was established in 1999 to account for building permit surcharges collected for development in the South Loop District. The surcharge provides funding for planning, engineering, and environmental studies which expedite entitlement approval of individual redevelopment projects.

In the past, to the extent that total expenses exceeded revenue, the South Loop Development Fund (SLDF), a capital fund, has made transfers to this fund that have been repaid.

Revenues:

The requested budget in 2022 in South Loop permit surcharge fees is \$345,000. Interest is budgeted at \$2,900 in 2022.

Expenditures:

Professional services and staff costs are budgeted at \$210,000 in 2022. Whether the City uses internal staff or external consultants for the work depends on the development workload. If more development is occurring, the City will rely upon consultants more, and vice versa.

Working Capital:

The working capital goal for this fund is to save \$500,000 for the next alternative urban area-wide review (AUAR) and large traffic and utility studies that come along with development changes. When new large developments are introduced, it can change the impact on city services and trigger the need for updates to the studies.

SOUTH LOOP REVOLVING DEVELOPMENT SERVICES - FUND 2300

DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET REQUEST
REVENUES:					
South Loop Permit Surcharges	188,630	123,772	95,000	188,000	345,000
Interest	6,050	8,176	4,965	2,500	2,900
Other Revenue					
TOTAL REVENUE	194,680	131,948	99,965	190,500	347,900
EXPENDITURES:					
Salaries and Benefits	1,119	2,835	-	37,000	30,000
Support Services	-	15,000	25,000		
Professional Consulting Services	-	-	253,723	50,000	180,000
Supplies & Materials	-		-		-
TOTAL EXPENDITURES	1,119	17,835	278,723	87,000	210,000
NET GAIN (LOSS)	193,561	114,113	(178,758)	103,500	137,900
WORKING CAPITAL BALANCE	282,177	396,290	217,532	499,790	637,690
WORKING CAPITAL GOAL	100,000	300,000	300,000	500,000	500,000

Recommendation

Staff recommends adoption of the 2022 budget request for the South Loop Development Fund.

Fund 2350 – Creative Placemaking

Creative Placemaking works to build vibrant, distinctive and sustainable communities through the arts. It engages artists and others in building social fabric and local economies while making physical improvements, leveraging the distinctive character and creative and cultural resources of each place.

Revenues

Revenue budgeted for 2022 is a transfer of \$430,000 from the South Loop Capital Improvement Fund.

Expenditures

Completed and initiated projects in 2020 include planning events, projects, and facilitating the Creative Placemaking Commission, including:

- South Loop Sculpture: Fabrication, installation postponed until 2021 due to impact of COVID-19.
- South Loop Mural: Ua Si Creative selected as curator of South Loop Mural. Installation postponed until 2021 due to impact of COVID-19.
- Old Cedar Avenue Bridge Celebration planning and engagement, partner with Minnesota Valley National Wildlife Refuge. Event postponed until 2021 due to impact of COVID-19. Painting by Eric Cornett commissioned and completed, to be used for future promotion of bridge renovation efforts and event.
- Creative Happy Hour cancelled due to impact of COVID-19.
- Fire Station #3 project – site planning began after construction of fire station was complete. Focus on community garden and pocket park features. Partner with Parks and Recreation for community garden.
- Developed process and guidelines for second round of Creative Spark program.
- Developed process and guidelines for second round of Artbox utility box wrap program. Released an RFP (Request for Proposals).
- Partnered with Bloomington Convention & Visitors Bureau on South Loop Public Art Itinerary. Worked with communications on video public art tour.
- Contracted with Otocast App, to provide a virtual, mobile South Loop public art tour.
- Worked with equity consultant to develop initial Equity Assessment Report.
- Participated in Bloomington Scavenger Hunt and developed and distributed South Loop promotional items.
- Contracted with historian Peter DeCarlo to write more specific history of South Loop area.
- Projects outside of South Loop, with outside funding if applicable:
 - Neighborhood Focus Area, 86th St/Nicollet Ave creative projects. Project postponed due to impact of COVID-19.
 - Participated in Lyndale Avenue Retrofit planning.

- Participated in 494 Visual Quality Advisory Committee.
- Participated in Veteran's Memorial project RFP and artist selection process.
- 106th Street creative placemaking project, begin planning for underpass lighting and mural installation. RFQ and RFP released. Three finalists selected. Project cancelled and budget eliminated due to impact of COVID-19.

In 2021, we focused on the following activities and projects:

- Participate in Ice Sculpture Exploration event to promote South Loop District.
- South Loop Sculpture: Ongoing fabrication, site preparation, installation planned for September or October. Unveiling event.
- South Loop Mural: Ua Si refines theme, selects artists, conducts engagement and research, and develops final design. Installation in August and September. Sunset Block Party on September 18.
- Old Cedar Avenue Bridge Celebration: continued planning with partners. Event to take place September 27 – October 3.
- Publish and promote mobile South Loop Public Art Audio Tour guide on Otocast App.
- Creative Sparks: four permanent sculptures selected. To be installed in summer 2021 and spring 2022.
- ARTBOXES: Six designs selected. Utility boxes to be wrapped in summer 2021.
- Distribute handbooks to Bloomington Artists to build local capacity: Work of Art: Business Skills for Artists curriculum and the Handbook for Artists Working in Community.
- Old Cedar Avenue Bridge Celebration planning, partner with Refuge. Event postponed until 2021.
- South Loop history report completed in summer 2021.
- Fire Station #3 project: work with adjacent property owners to finalize access and parking logistics. Boy Scout water tank and compost bin project. Develop site for gardens to open in 2022. Select an artist/landscape designer to coordinate community engagement to inform design of seating, signage, incorporate native landscaping for site.
- Install additional artwork plaques, include QR code for Otocast App.
- Continue work with consultant to develop equity and inclusion strategies for creative placemaking, develop scope of work.
- Develop creative wayfinding project budget and scope. Partner with MN Valley National Wildlife Refuge and other stakeholders.
- Begin discussion and engagement efforts for pocket park and Native American art possibilities.
- Projects outside of South Loop, with outside funding if applicable:
 - Neighborhood Focus Area, 86th St/Nicollet Ave creative projects. Revisit postponed project and update scope of work.
 - Continued participation in 494 Visual Quality Advisory Committee.

In 2022, we will begin or continue planning and discussing:

- Creative Sparks: finalize installation of remaining sculptures. Develop scope for next round of program.
- Continued development of creative wayfinding project scope and engagement.
- Develop scope for Native American art and pocket park.
- Fire Station #3: Community garden and pocket park, open 40 plots. Bloomington resident to provide educational space for programming.
- Maintenance of all public art.
- Making it Public workshop for artist to build local capacity of public art.
- Creative Happy Hour or other event.
- Explore additional pocket park opportunities.
- Projects outside of South Loop, with outside funding if applicable:
 - Neighborhood Focus Area, 86th St/Nicollet Ave creative projects. Install project.

The 2022 proposed expenditures are \$430,000 of which \$110,187 is allocated to salaries and benefits in 2022. The allocation of the Creative Placemaking Director’s salary is 80% in the Creative Placemaking Special Revenue Fund in 2022 and 20% is allocated to the Community Development Special Projects and Initiatives activity. Also included in expenditures is \$35,000 in 2022 for a contract with Artistry. Artistry provides expertise and services necessary to develop and implement permanent and temporary creative placemaking projects.

Working Capital

The goal of maintaining a working capital balance of \$50,000 in future years is attainable as long as a major project doesn’t reduce the balance significantly.

CREATIVE PLACEMAKING - FUND 2350

	2019	2020	2021	2021	2021	2022	2023	2024
DESCRIPTION	ACTUAL	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	ESTIMATE	REQUESTED BUDGET	PROJECTED	PROJECTED
REVENUES								
INTEREST EARNINGS	10,573	12,651	0	0	6,353	0	3,920	3,920
OTHER	214	237	0	0	0	0	0	0
OPERATING TRANSFERS IN	429,996	429,996	510,000	510,000	510,000	430,000	442,900	456,187
TOTAL REVENUES	440,783	442,884	510,000	510,000	516,353	430,000	446,820	460,107
EXPENSES								
SALARIES & BENEFITS	88,852	94,550	102,441	102,441	104,020	110,187	116,798	123,806
MATERIALS & SUPPLIES	123,711	52,750	221,559	544,154	371,600	153,113	154,644	156,191
CAPITAL OUTLAY	23,961	149,500	305,000	627,000	284,000	166,700	175,378	180,110
TRANSFERS OUT	4,000	0	0			0	0	0
TOTAL EXPENSES	240,524	296,800	629,000	1,273,595	759,620	430,000	446,820	460,107
NET GAIN (LOSS)	200,259	146,084	(119,000)	(763,595)	(243,267)	0	0	0
WORKING CAPITAL BALANCE	489,170	635,254	516,254	(128,341)	391,986	391,986	391,986	391,986
WORKING CAPITAL GOAL	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

Recommendation:

Staff recommends adoption of the 2022 Proposed Budget.



Creative Spark, selected sculpture, Tour, Otocast App. Design concept by Kao Lee Thao.

South Loop Public Art Audio



Fund 2600, Cemetery

The Bloomington Cemetery is owned and maintained by the City of Bloomington. The cemetery was established in 1856 by Oak Grove Presbyterian Church and acquired by the Town of Bloomington in 1864. The City Clerk's Office maintains the records of the Cemetery, which date back to the 1800s. They sell lots and assist mortuaries with burial arrangements. The City is required to keep \$325,000 in the working capital balance of this fund for perpetual care per State statute (13 acres x \$25,000.)

Eligibility for interment is **open to all** with preferred pricing for those who:

- Lived in Bloomington for at least ten years or
- Are spouses or children and their spouses or the parents, grandparents or grandchildren of those qualifying above.

A real estate parcel was acquired in 2014 to expand the cemetery northward. Prior to the purchase of this lot the cemetery had sufficient unsold lots to last three to five years. Development of this lot will expand the inventory to last an additional 25 years. The strategic plan for this fund is to purchase property from willing sellers along Lyndale Avenue, near the current cemetery, and develop both the residential lot and the part of the out lot directly behind the residence. This will keep the cemetery viable for approximately 25 years for each lot purchased. The long-term model for this fund shows infrequent property purchases every fifteen years or so, depending upon willing sellers.

2022 revenues are budgeted at \$205,215. 2022 expenditures are budgeted at \$222,694. Working capital at the end of 2022 is projected at \$419,885.

CEMETERY - FUND 2600

	2019	2020	2021	2021	2021	2022	2023	2024
DESCRIPTION	ACTUAL	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	E STIMATE	BUDGET RE QU EST	PROJECTED	PROJECTED
REVENUES:								
LOT SALES - FULL BURIAL LOT	60,800	56,000	75,000	75,000	75,000	82,600	76,100	78,800
LOT SALES - CREMATION BURIAL LOT	8,000	6,600	1,100	1,100	2,200	2,200	4,400	5,200
NICHE SALES	14,700	20,325	28,000	28,000	28,000	29,400	29,400	30,800
INTERMENT	71,750	75,315	70,700	70,700	70,700	74,050	70,100	74,300
MARKER FEES	9,660	12,180	10,000	10,000	10,000	12,250	15,600	15,900
INTEREST	13,843	10,040	4,600	4,600	4,600	4,700	6,300	5,900
OTHER	535	30	15	15	25	15	15	15
TOTAL REVENUE	179,288	180,490	189,415	189,415	190,525	205,215	201,915	210,915
EXPENSES:								
RECORDKEEPING CHARGE TO CITY CLERK	27,822	28,652	28,652	28,652	28,652	47,659	49,089	50,561
MAINTENANCE CHARGE TO FACILITIES	169,116	200,000	175,000	175,000	175,000	175,000	180,250	185,658
REPURCHASE LOTS	1,600	9,700	-	-	-	-	-	-
OTHER	-	33	35	35	130	35	35	35
CAPITAL	-	-	-	-	-	-	-	-
LAND PURCHASE	-	-	-	-	-	-	-	-
TOTAL EXPENSES	198,538	238,385	203,687	203,687	203,782	222,694	229,374	236,254
NET GAIN (LOSS)	(19,250)	(57,895)	(14,272)	(14,272)	(13,257)	(17,479)	(27,459)	(25,339)
	102%	88%	84%	84%	84%	88%	79%	71%
WORKING CAPITAL	508,516	450,621	436,349	436,349	437,364	419,885	392,427	367,088
WORKING CAPITAL GOAL	500,000	510,000	520,000	520,000	520,000	475,000	495,000	515,000
<i>Perpetual Care (13 acres x \$25,000)</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>	<i>325,000</i>
<i>Columbaria Capital</i>	<i>75,000</i>	<i>85,000</i>	<i>95,000</i>	<i>95,000</i>	<i>95,000</i>	<i>50,000</i>	<i>60,000</i>	<i>70,000</i>
<i>Land purchase / capital improvement</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>110,000</i>	<i>120,000</i>

Recommendation

Staff recommends adoption of the 2021 Budget & 2022 Conceptual Budget for the Cemetery fund.

Fund 6700 – Police Contractual Overtime

The Bloomington Police Department provides contractual overtime (COT) services to businesses and individuals that hold special events or functions that require police services beyond that which would routinely be available in the community. The entity contracting for the police services is invoiced for the police overtime wage costs, plus wage related payroll expenses and overhead.

Fees

It is the City’s policy to charge for the full salary plus overtime of the police officers assigned. An overhead rate of 23.4% is included to cover additional PERA and Medicare costs and the staff time required to administer this program needed for scheduling, payroll processing, and billing.

POLICE CONTRACTUAL OVERTIME - FUND 6700

DESCRIPTION	2019	2020	2021	2021	2021	2022
	ACTUAL	ACTUAL	BUDGET	REVISED BUDGET	ESTIMATE	BUDGET REQUEST
REVENUES:						
CUSTOMER REVENUE	854,502	557,513	550,000	550,000	550,000	550,000
GRANT REVENUE	79,981	0	0	0	0	0
OTHER REVENUE	0	0	0	0	0	0
TOTAL REVENUE	934,483	557,513	550,000	550,000	550,000	550,000
EXPENDITURES:						
SALARIES AND BENEFITS	833,312	475,279	515,804	515,804	515,804	515,804
MATERIALS AND SUPPLIES	14,868	15,314	19,196	19,196	19,196	19,196
TRANSFER OUT	85,815	67,828	15,000	15,000	15,000	15,000
TOTAL EXPENDITURES	933,995	558,421	550,000	550,000	550,000	550,000
NET GAIN (LOSS)	488	(908)	0	0	0	0
WORKING CAPITAL BALAN	0	(908)	0	0	0	0

Revenues

For 2022 the revenue is budgeted \$550,000. When less revenue is collected, it is reflected as a reduced costs to this fund. 2018 had much larger revenues than average due to demands for increased police presence related to the Super Bowl. The COVID19 pandemic with the shutdown of businesses and especially the Mall of America reduced the request for COT in 2020.

Expenditures

The 2022 proposed expenditures are \$550,000 (of which \$515,000 is allocated to wages and benefits, \$19,196 for contract services and support service costs allocated to this fund such as materials and supplies, and the remaining balance represents administrative costs to provide this service and will be transferred to the General Fund.

These costs include one-third of the Special Events Sergeant's salary and benefits, additional clerical support for the detailed time card entry attributable to contractual police services overtime, billing and collections for these services, routine use of the traffic van and squad car and a proportionate share of other resources.

Working Capital

All expenses to this fund are to be offset from the charges to the businesses requesting Police contractual services. Therefore, expenses are projected to equal revenues and working capital is not necessary for this program.

Recommendation:

Staff recommends adoption of the 2022 City Manager's Proposed Budget for Fund 6700 Police Contractual Overtime.