

Bloomington Center for the Arts

2021 Fee Schedule

RENTAL, SERVICE, AND EQUIPMENT FEES

DAMAGE DEPOSIT FEES

PRIORITY CLASSIFICATION

Due to the large number of organizations that request usage of City facilities, it is necessary to define and classify users by type of activities and establish a reservation priority to ensure that City facilities are made available to best meet community needs. As a result, the facilities will be scheduled in accordance with a scheduling priority policy as established herein. Rental fees are established in accordance with the following priority classification policy.

Priority #1 – All City sponsored activities, programs and meetings. Any activity related to the operations of the City of Bloomington’s government including, but not limited to, City Council, official commissions, advisory boards, task force, and study committees, City departments and divisions, City programs and events. Reservations for City functions may be taken at any time for any date. City functions may pre-empt lower priority reservations at the discretion of the City Council (e.g. a special City Council meeting may bump a rehearsal in the theater). There will be no rental fees charged for City reservations in City facilities.

Priority #2 – All City co-sponsored activities, programs and meetings. Any co-sponsored City activity. A definition of co-sponsorship is when a Division Manager or staff is committed to two or more of the following management functions for the event:

- Planning and budgeting for the event.
- Coordinating and organizing event in terms of whom will be responsible for each task.
- Providing leadership staff for such event.
- Evaluating and measuring its impact on individuals whom participated.

Reservations for City co-sponsored functions may be taken at any time for any date. There will be no rental fees charged for City reservations.

Priority #3 – All other facility user groups who have been recognized by the City of Bloomington for providing necessary services to the residents and have entered into a long-term cooperative agreement of twelve months or more for using space in any facility on a regular basis. This includes, but is not limited to, the following organizations: Bloomington Fine Arts Council and its member organizations, Bloomington Athletic Association, Bloomington Amateur Hockey Association, Bloomington Figure Skating Club, Dwan Men’s Club, Dwan Women’s Club, Bloomington Youth Soccer Club, Bloomington Traveling Baseball and Bloomington American Legion Baseball.

Priority #4 – Other tax-supported government agency sponsored activities, programs and meetings. This includes federal, state, county and school district activities.

Priority #5 – Non-profit civic and religious organizations primarily serving Bloomington. An organization that has a majority of their members living or working in Bloomington and/or a guaranteed percentage of the population they serve is from Bloomington. Proof of registered members and mailing addresses may be requested during reservation process. Included in this classification are Bloomington-based groups and organizations that contribute to the well-being and betterment of the community such as support groups, scout troops, youth athletics, community-service organizations and resident groups holding neighborhood meetings.

Priority #6 – Bloomington residents. Use of the facilities for personal use such as wedding receptions, family reunions, anniversaries, banquets, parties, etc.

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Priority #7 – Bloomington–based businesses and commercial organizations. Businesses and commercial organizations that have a Bloomington headquarters as evidenced by mailing address. Use of the facilities for business meetings, receptions, conferences, banquets, parties, etc.

Priority #8 – All non-Bloomington organizations, groups, businesses and individuals. Use of the facilities for meetings, receptions, conferences, banquets, parties, etc.

1. SCHNEIDER THEATER FOR THE PERFORMING ARTS/MAIN LOBBY

Schneider Theater/Main Lobby	2021		
Day/Time	Recognized (Priority 4 & 5)	Standard (Priority 6, 7 & 8)	Min. Time Requirement
M - Th, 8 a.m. - 10 p.m.	\$209/hour	\$259/hour	3 hours
F, 8 a.m. - 10 p.m. S, 9 a.m. - 10 p.m. Su, 1 p.m. - 10 p.m.	\$259/hour	\$329/hour	3 hours
Full Day (8AM-10PM)	\$2,100	\$2,600	Reg. Bldg. Hrs.
A/V Tech & Equip./Set-up	\$47/hour	\$47/hour	3 hours

2. BLACKBOX THEATER

Black Box Theater	2021		
Day/Time	Recognized (Priority 4 & 5)	Standard (Priority 6, 7 & 8)	Min. Time Requirement
M - Th, 8 a.m. - 10 p.m.	\$79/hour	\$95/hour	3 hours
F, 8 a.m. - 10 p.m. S, 9 a.m. - 10 p.m. Su, 1 p.m. - 10 p.m.	\$95/hour	\$114/hour	3 hours
Full Day (8AM-10PM)	\$775	\$950	Reg. Bldg. Hrs.
AV Tech & Equip./Set-up	\$47/hour	\$47/hour	Req. with AV

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3. REHEARSAL HALL, COUNCIL CHAMBER, DANCE STUDIO

Rehearsal Hall, Council Chamber, Dance Studio	2021		
Day/Time	Recognized (Priority 4 & 5)	Standard (Priority 6, 7 & 8)	Min. Time Requirement
M - Th, 8 a.m. - 10 p.m.	\$38/hour	\$48/hour	2 hours
F, 8 a.m. - 10 p.m. S, 9 a.m. - 10 p.m. Su, 1 p.m. - 10 p.m.	\$48/hour	\$58/hour	2 hours

4. CHILDREN'S, DRAWING, CRAFT AND PAINTING STUDIOS

Children's, Drawing, Craft & Painting Studios, Dakota Conference Room	2021		
Day/Time	Recognized (Priority 4 & 5)	Standard (Priority 6, 7 & 8)	Min. Time Requirement
M - Th, 8 a.m. - 10 p.m.	\$29/hour	\$36/hour	2 hours
F, 8 a.m. - 10 p.m. S, 9 a.m. - 10 p.m. Su, 1 p.m. - 10 p.m.	\$36/hour	\$42/hour	2 hours

5. ADDITIONAL SERVICE FEES

Delivery Fee / Daily Late Pick-Up Fee	\$25 per request
Extended Hours Fee	\$100 per hour
Standard Copies	Follow the City's Fee Schedule ^(A)
Faxing	Follow the City's Fee Schedule ^(A)
TV/DVD, LCD, and portable screen	\$10 per use + tax ^(B)
Grand Piano	\$100 + tax per use (tuned as per tuning schedule)
Upright Piano	\$10 + tax per use (tuned as per tuning schedule)
Additional Piano Tuning	Additional piano tuning can be scheduled by request. Piano tuning cost will be added to rental fee.

A. Delivery/Late Pick-up Fees

1. A \$25.00 per request for deliveries, or up to one weekend for overnight storage. This includes rental equipment delivered on Friday for Monday pick up.
2. Each day the equipment is stored past the identified date for pick up, a \$25 daily fee will be charged to the user. Rental companies must pick up items stored items by Monday at 12:00 p.m. for events on Friday, Saturday and Sunday.

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Extended Hours Fee

1. \$100.00 per hour extra applicable to any space in the Bloomington Center for the Arts when the rental time is outside the operating hours listed with rental fees. This fee is set to incorporate additional staff time/overtime and additional coordination and scheduling required.

B. Copy Machine

Copy fees for copy machine are \$.25 + tax per copy ^(A).

C. Fax Machine

Fax service is available at \$1 + tax per page, receiving or sending.

D. Courtesy Phone

A courtesy phone is available for local phone calls. Limit three (3) minutes per call.

E. Additional fees will be applied to the following equipment upon availability:

Flip Chart, Markers, Portable Podium

6. DAMAGE DEPOSIT FEES

Allan and Deborah Schneider Theater	\$300
Blackbox Theater	\$150
Rehearsal Hall/Dance Studio	\$100
Arts Studios (each)	\$75
Multiple Facilities Deposit (Theater + Additional Spaces)	\$350