



For Office Use only:
Date Received: _____
Priority Level: _____
Request Approved: _____ Declined: _____
Reason for Decline: _____
Reviewed By: _____

CITY OF BLOOMINGTON ~ PARKS AND RECREATION SPRING/SUMMER OUTDOOR ATHLETIC FACILITY RENTAL REQUEST

Athletic organizations other than City sponsored programs, Bloomington Schools, or Recognized Bloomington Youth Athletic Organizations must complete a rental request form. No athletic facility request will be accepted without a completed request form providing all required information.

Bloomington's Parks and Recreation Division will begin accepting Athletic Facility Rental Requests on March 15th (exception Red Haddock Field, March 1st). All requests received by April 15th will be reviewed in accordance with the scheduling priority stated in the City of Bloomington's Athletic Field Use Policy. Upon review organizations will receive notification regarding the status of the request by May 1st. Requests received after April 15th will be reviewed in the order which they are received. Organizations who wish to host a tournament/large event utilizing Bloomington athletic facilities must complete a Ballfield Tournament Request Form in place of this form.

Upon request approval, the Organization Contact will receive a permit which must be reviewed, signed, and accompanied by payment. Requests unable to be accommodated will be notified via email.

ORGANIZATION NAME: _____
ORGANIZATION CONTACT: _____
ADDRESS: _____
CITY, STATE, ZIP: _____
PHONE: _____
EMAIL: _____

ATHLETIC FIELD REQUEST

Type of Facility Requested: (i.e. youth or adult - baseball/softball, football/soccer, volleyball, tennis)	
Number of Facilities Requested:	
Facility Location Requested (specific):	
Date(s) & Time(s) Requested: (Attach additional page if needed)	
Does your organization serve Bloomington residents?	YES NO
If yes, what percentage of participants?	
Have you rented spring/summer outdoor athletic facilities in Bloomington before?	YES NO
If yes, when and what locations?	

Submit Completed Forms to:

PARKS AND RECREATION DIVISION
 1800 W. OLD SHAKOPEE ROAD, BLOOMINGTON MN 55431-3027
 PH 952-563-8877 FAX 952-563-8715 TTY 952-563-8740

AN AFFIRMATIVE ACTION/EQUAL
OPPORTUNITIES EMPLOYER