



## Request for Proposal to Provide Social Services For the City of Bloomington, Minnesota

Due Date: 4:00 p.m. Thursday, October 22, 2020

The City of Bloomington (the “City”) is seeking written proposals from qualified organizations for social services throughout the City of Bloomington.

The application format for 2021 includes an electronic fill-in form. You can find the full instructions and application online at <https://www.bloomingtonmn.gov/cob/bids-and-requests-proposals>. The level of funding available for services is contingent upon City Council approval of the 2021 City of Bloomington budget. Units of service must be defined as one (1) unduplicated Bloomington resident.

### SUBMITTAL PROCEDURES

As noted in the Proposal Request, all proposals must be delivered in a sealed envelope to:  
Melissa Wurst-Persaud, Manager, Community Outreach and Engagement Division  
City of Bloomington  
1800 West Old Shakopee Road  
Bloomington, Minnesota 55431

All written proposals must be submitted no later than the due date above. No late proposals will be accepted. No responses will be accepted via facsimile or email. If proposals are sent by U.S. Mail or other delivery service, it is wholly the responsibility of the Proposer to ensure that the proposal package is properly addressed and physically delivered on time. The proposal should be titled “**Social Services RFP**”. Each proposal must be clearly identified on the outside of an envelope with a description and shall show the name and address of the Proposer.

A person who is authorized to legally bind the responding organization must sign the Proposal. The organization shall acknowledge that the Proposal complies with any amendments, alterations or deletions to the RFP. After the submittal deadline, organizations may not modify, withdraw or cancel their Proposals for a minimum of sixty (60) days following that date. The City is not responsible for any costs incurred by the responding organization in the preparation of the Proposal or for any other cost to the organization associated with responding to the RFP. No reimbursement will be made by the City for any costs incurred prior to a formal notice to proceed should an award of contract result from this solicitation. This RFP does not obligate the City to award a contract or complete any specific Project. The City reserves the right to cancel this solicitation or to change its scope if it is considered to be in the best interest of the City.