

## Property Owner/Contact Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

1. Please mark and select for all that apply. Is the property:

Owner Occupied  Relative Occupied  Rental  Vacation Rental  Vacant  Group Home

## Property Information

2.

A. Has the home been updated (U) or remodeled (R)? Updating = some items replaced. Remodeling = all/most items replaced.

B. Mark (Y) for Yes and (N) for No.

C. Enter approximate year the updates or remodel occurred on the list below (Example Year 2015).

**Mark (Y) for Yes and (N) No.**

**Mark updated (U) or remodeled (R) and approximate year.**

\_\_\_\_\_ Kitchen \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Bathroom(s) \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Windows \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Siding \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Roof/Shingles \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Basement \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Main Floor or Upstairs \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Flooring \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Furnace/AC/Water Heater \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Trim/Woodwork \_\_\_\_\_ Year \_\_\_\_\_

3. Is the basement finished?  Yes  No

4. Is the basement a walkout or walkup?  Yes  No

5. Approximate percent of basement finishing? **Please check a box provided.**

25%  50%  75%  100%

6. Is basement finishing quality similar to main floor finish?  Yes  No

7. Number of the following:

- \_\_\_\_\_ Half Bath (toilet & sink)
- \_\_\_\_\_ Full Bath (toilet/sink/tub/shower combination)
- \_\_\_\_\_ Bedrooms main floor and upstairs
- \_\_\_\_\_ Bedrooms basement
- \_\_\_\_\_ Kitchens
- \_\_\_\_\_ Decks
- \_\_\_\_\_ Porches
- \_\_\_\_\_ In-ground Pool
- \_\_\_\_\_ Garage Stalls
- \_\_\_\_\_ Wet Bars
- \_\_\_\_\_ Fireplaces
- \_\_\_\_\_ Sheds

8. Additional Comments: Is there anything else you would like to tell us about the property?

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**Documentation:**

Do you have any of the following information you can provide to us?

- Photos of exterior and interior.
- Photos of kitchen, baths and basement finishing.
- Photos of updates and remodeling.
- Photos of problem areas.
- Inspection reports, recent appraisal (within 2 years).
- Facetime/Video conferencing options available.